



CITY COUNCIL MEETING

November 5, 2024

City Council Chamber

8:05 p.m.

AGENDA

CITY OF WINDOM, MN

444 Ninth Street, P. O. Box 38

Windom, MN 56101

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Call to Order

Pledge of Allegiance

1. Consent Agenda

- Minutes
 - Council Minutes – October 15, 2024, October 28, 2024 (Sp. Mtg.), & October 29, 2024 (Sp. Mtg)
 - Community Center – October 14, 2024
 - HRA – October 9, 2024
 - Utility Commission – October 23, 2024
- License/Permit Applications
 - Exempt Gambling Permit – Des Moines Valley Chapter of MN Deer Hunters Association
- Regular Bills

2. Department Heads

3. Personnel

- Community Center
 - Part-time/On-call – Madelynn Oltmans
- City Office
 - Administrative Assistant – Amy Kelly
- 2025 Supervisor Health Insurance Contribution

4. Contractor Payment

- Windom Municipal Airport Project – Fahrner Asphalt Sealers, LLC – Payment No. 1 - \$95,856.82
- Generation Plant Construction - Wilcon Construction Services LLC - Payment No. 12 - \$194,122.24

5. New Business

- Set Date for Special City Council Meeting – Canvassing Board

6. Old Business

7. Council Comments

8. Adjourn

**Regular Council Meeting
City Hall, Council Chamber
October 15, 2024
6:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones

2. Roll Call:

Council Present: Mayor Dominic Jones, Dennis Esplan, Marv Grunig, Jenny Quade and Scott Benson

Council Absent: James Nelson

City Staff Present: Steve Nasby, City Administrator; Jason Sykora, Electric Utility Manager; Tim Hogan, Recreation Director; Tiffany Lamb, EDA Director and Isaac Paulson, Police Officer

3. Pledge of Allegiance

4. Consent Agenda:

- Minutes
 - Council Minutes – October 1, 2024 and October 8, 2024
 - Park & Recreation Commission – September 11, 2024
 - Utility Commission – September 25, 2024
 - Joint Government Meeting – September 30, 2024
- Regular Bills

Motion by Benson seconded by Quade approving the Consent Agenda. Motion carried 4 – 0.

5. Department Heads:

None.

6. Public Hearing & Resolution - Property Tax Abatement Application – 2025 Cottonwood Lake Drive:
Tiffany Lamb, EDA Director, said that Marilee and Dave Strom are constructing a new home with an estimated value of over \$320,000 so the abatement valuation will be capped at that number. The anticipated abatement will be \$1,844 per year for a five-year total of \$9,220. This action is to hold a public hearing and consider a resolution approving the tax abatement.

Jones opened the public hearing at 6:33 pm. No comments verbal or written. Jones closed the public hearing at 6:34 pm.

Council Member Grunig introduced the Resolution No. 2024-45, entitled “RESOLUTION APPORVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINNESOTA STATUTE 469.1813” and moved its adoption. The Resolution was seconded by Esplan and on roll call vote: Aye: Quade, Esplan, Grunig and Benson. Nay: None. Absent: Nelson. Abstain: None. Resolution passed 4 – 0.

7. Miscellaneous Special Assessments – Resolution Calling for Public Hearing:

Nasby said this is an annual item, to call for a public hearing for assessments to properties for unpaid fire calls, grass mowing, etc. The public hearing is scheduled for November 19th and letters will be mailed to the property owners\taxpayers of record.

Council Member Esplan introduced the Resolution No. 2024-46, entitled “RESOLUTION DECLARING THE COSTS TO BE ASSESSED, DIRECTING THE CITY ADMINISTRATOR TO PREPARE AN ASSESSMENT ROLL, AND CALLING FOR A PUBLIC HEARING FOR THE 2024 MISCELLANEOUS SPECIAL ASSESSMENTS” and moved its adoption. The Resolution was seconded by Quade and on roll call vote: Aye: Grunig, Esplan, Quade and Benson. Nay: None. Absent: Nelson. Abstain: None. Resolution passed 4 – 0.

8. Disposition of Surplus Equipment:

Jason Sykora, Electric General Manager, said that the department has a F-350 pick-up, wood chipper and some excess wire inventory to sell. The wire has appreciated in value since our purchase. He asked that the sales proceeds stay in the Electric Fund.

Jones asked about the sale method. Sykora said an ad will be put in the local paper and/or items listed on an auction site.

Benson noted if the wire has gone up in price why not just hold it for future use. Sykora said that they could use the wire but it would be enough for five years and the Department has other needs for funds now so tying that much into inventory is why they are selling.

Motion by Grunig second by Quade to approve the disposition of surplus equipment as presented and the proceeds to remain in the Electric Fund. Motion carried 4 – 0.

9. Personnel:

Tim Hogan, Recreation Director, said he is requesting Council’s approval for hiring an on-call person for the Arena and Community Center.

Motion by Benson second by Esplan to approve the hiring of Seven Marcy for on-call help at the Windom Arena and Community Center. Motion carried 4 – 0.

10. Contractor Payment:

Lamb said that the contractor doing the demolition work at the Cemstone site had a delay with getting the final grading and seeding work completed, but this is now completed and the final pay request can be completed. The City was withholding \$60,000 until this work was complete and verified.

Motion by Grunig second by Quade to approve the final payment to Voss Plumbing & Heating in the amount of \$60,000.00 for demo work at 1405 Cottonwood Lake Dr. Motion carried 4 – 0.

11. New Business:

Nasby noted the next regular City Council meeting is November 5th which is election day so the City Council meeting will not start until 8:05 pm. There are Council budget workshops on October 28th at 6:00 pm and October 29th at 7:00 pm with meetings at the Community Center.

12. Old Business:

Jones said the City Council voted last meeting to invite the MN DOT Commissioner and elected officials to the November 19th City Council meeting to discuss the traffic signal project and four-lane configuration. The invitation letter and supporting documents are in the Council packet.

13. Council Comments:

Benson noted the cooler Fall weather and cautioned people to be careful re-starting furnaces. Also, with leaves falling try to help out elderly people with leaves and gutters.

Jones said that during the Council budget workshop he will ask Council about adding funds to cover costs of live streaming Council meetings as it is another tool to get our information and the school board does it. Benson said that he had a person from out of state say they saw him at the debate. Jones thanked all the candidates for participating in the debate and to the school for hosting.

14. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 6:50 p.m.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

Special City Council Meeting – Budget Workshop
Windom Community Center
October 28, 2024
6:00 p.m.

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones

2. Roll Call:

Council Present: Mayor Dominic Jones, Dennis Esplan, Marv Grunig, Jenny Quade, James Nelson and Scott Benson

Council Absent:

City Staff Present: Steve Nasby, City Administrator; Donna Torkelson, Finance Director; Kristen Porath, Ambulance Director; Ryan Anderson, Water\Wastewater Superintendent; John Nelson, Liquor Store Manager; Tiffany Lamb, EDA Director and Jeff Dahna, Telecom General Manager

3. 2025 Proposed Budget and Capital Improvements:

Jones said that the Council has several Department Heads reviewing the proposed budgets and the Windom Area Hospital will have the CEO, CFO and Board members attending later in the evening.

Ambulance

Kristen Porath, Ambulance Director, said that there was not a lot of change in the Ambulance budget. Supplies were down \$6,000; advertising was down \$1,500 and Repairs\Maintenance was down \$500. Electric utility costs were up \$300. There is one-time State funding coming to Ambulance Services but the number is yet unknown, it could be \$130,000 but estimates show a 20% variation up or down. These funds are planned to be used for radio replacement as their radios are over 10 years old. They had applied for an EMS grant for the radios but that was not funded. Revenues are consistent with last year as the number of runs is about the same, which is about 1,100 a year. For capital expenses she will be replacing Unit 28 as that is due to be rotated out and has been having some mechanical issues. The cost is approximately \$265,000 for a new rig with refurbished box. Deliberators are 10 years old but functioning well as the use rate is relatively low, but they will need to be replaced at some time. Runs with nurses is getting reviewed due to ALS vs BLS rules so there maybe some revenue loss as not as many runs qualify for ALS. There are 22-23 active EMTs and they have three in class.

Benson asked about trading in the old Ambulance chassis. Porath said the value is only about \$9,000 as that is what she thought we got for the last one we did. Benson thanked the Ambulance service and EMTs for all their work.

Water

Ryan Anderson, Water\Wastewater Superintendent, noted that is 2024 vehicle replacement was not completed yet so that will move into 2025 in the Capital Improvement Plan. The pork plant primarily did their own water via wells so the closure did not impact this fund very much. The new plant will use City water but the amount anticipated for use will be relatively low and replace some water previously sold to Red Rock Rural Water so the City will not see much revenue change. The Utility Commission is planning a 3% rate increase for 2025 just to keep up with inflationary costs in operations. A programmable control that went out this year is being replaced at a cost of about \$80,000.

Jones asked about new AMR meters. Anderson said that the Electric Department is pushing to replace meters, but the water meters are 10 years old and have a 20-year life. The new electric meters being looked at would have the ability to pick up the radio signal from the water meter and allow it to be read as well through an AMR system.

Benson asked about the lead service line inventory. Anderson said the engineering firm hired to do the work is nearly completed and thinks that only one lead line was found.

Wastewater

Anderson said that the closing of the pork plant in 2023 was a big hit to the fund and we do not know yet what the new owners will use, but do not expect much wastewater use or loading surcharges. The Utility Commission is also implementing a 3% rate increase for 2025 in wastewater to account for inflationary cost increases. There are no big changes in the 2025 budget for revenue or expenses.

Nelson asked about sump pumps going into the sewer. Anderson that is a problem issue and they work with people to get that corrected when it is found.

Jones asked what would have been the impact to the wastewater fund or rates if the State money had not been gotten to pay off the Hylife debt? Nasby replied that Prime Pork\Hylife was repaying about \$3.8 million on a 10-year loan at about \$375,000 - \$385,000 a year. If the \$2 million in State funds were not gotten rates would have had to be raised about 30% to cover that debt service.

Anderson his chemical use has been low the last year due to no loadings from the pork plant and everything is treated biologically. The flood wiped out that biological process so he has had to use chemicals but hopes to get back to biological in 2025. Bio-solids were hauled this fall and the amount was a little more than half of what it was last year, again due to no pork plant waste.

Jones asked about loadings from the Truck Wash. Anderson said the loadings are low and we only take about 20,000 to 30,000 gallons a month from the wash.

Liquor Store

John Nelson, Liquor Store Manager, said that current revenue is under budget across the board. They too were impacted by the loss of the pork plant employees. Sales of alcohol across the State are down a bit as prices for products goes up. Beer and Wine are down, but seeing an uptick in liquor. The THC market is also growing. For expenses his wages and health insurance costs are up due to the movement of an employee from part-time to full-time. He continues to struggle with part-time help. Product costs are continuing to go up, recently his ice vendor said they are raising prices 20%. Credit card fees are up a bit, but that is due to more use by customers. For capital he is looking at possible door replacement as they are having some issues. Another capital project is landscaping by the building. In 2025 debt service payments for the new building will start.

James Nelson asked how Sunday sales were going. John Nelson replied that they are steady at about \$3,500 per Sunday, but slower in the winter.

EDA

Tiffany Lamb, EDA Director, said that the 2025 budget is very similar to 2024 with no big changes. The capital requests are for new windows for the EDA and Building Official offices at a cost of \$7,500. She noted that the windows let in a lot of cold air and decrease energy efficiency. The second capital request on the plan is for infrastructure to be put into the south end of the industrial park. This project is estimated at \$425,000 for water, sewer and street and would be paid by the utilities, TIF or State grants.

Grunig noted that likely nothing will happen for putting in infrastructure unless there is a grant or business wanting to buy the land. Lamb said that was correct.

Benson asked if there are any potential buyers for lots in the industrial park. Lamb said they do not have any interested buyers at this time for land in the industrial park. They do have interest in some of the revolving loan programs and are working with the WADC on a new program.

Telecom

Jeff Dahna, Windomnet General Manager, said that they have parties interested in renting additional rack space so co-location revenue is budgeted a little higher. TV programming costs are budgeted lower as NCTC costs are down due to fewer subscribers. They are 82% converted to the new core system for customers to go to streaming.

Esplan asked when the conversion will be completed as this is key to moving on from the old cable system. Dahna said that they would be done next year sometime. Jones asked if it is the availability of staff or what is the issue with getting the conversion completed. Dahna said it is staff and that scheduling is difficult as customers do not show up for appointments or are not home, etc. Jones said it has been six years of conversion and it needs to be completed. Grunig asked if the equipment placed within the last few years is still good. Dahna said it is and meets the technological needs.

Dahna said that telephone connections are getting costly, for example the 911 connections were \$800 each when the system started and are now \$5,300 per connection per month. They are working on ways to cut those costs and looking at options. A rate review is needed for installs and trouble calls as we charge \$40 and other firms charge \$79.95. When the conversion is done there will be new rates and packages. Capital projects included upgrading fiber routes to the edges of town and expansion of service on County Road 13/15 area. Network Operation Center batteries, AC\DC converter and HVAC. The metaswitch for phone also has to be replaced as the unit is over the 10-year expected life.

Windom Area Health (WAH)

Jones reiterated that he invited the CEO and CFO to the budget workshop meeting as Council has previously requested a discussion on a payment in lieu of taxes or other such contribution to the City. He asked WAH for a status update.

Shelby Medina, CEO; John Peyerl, CFO; Justin Schmidt, Board member and Terri Tegels Board member were introduced.

Peyerl said that they recognize WAH is a City entity and they are within five months of the completion of the Medical Office Building (MOB) which is a \$30 million project and will have debt service of \$140,000 per month. The MOB is on schedule for a March 2025 opening with no cost overruns. WAH serves the community and as a locally owned hospital they decide their own destiny and have choices on health care options. He said he felt there were a couple Council members did not want to learn more about the hospital. The WAH budget for the current year is breakeven and they are at a 3.5% operating margin now, but have a goal of 4% to 4.5% for year over year growth. WAH repaid a \$172,000 loan to the Electric Fund from the 1990s and currently support the City with \$60,000 for the Police Department to patrol at WAH. They also contribute \$10,000 a year to the Emergency Services Facility. WAH pays utilities at the same regular rates as everyone else. WAH would want contributions to be directed to health or wellness projects and not something like streets. He has heard the issue raised that Avera pays property taxes, but noted that Sanford Clinic does too. He added that as a City entity WAH does plow their own snow and inquired if during large events the City crew could help out.

Medina said they wanted Avera in town and did not fight against their new building.

Peyerl said that if the City wants a payment in lieu of taxes then he thinks giving to the Windom Foundation will go down as people do not want their money going as contributions to the City.

Medina said WAH was able to get through the pandemic okay even without federal funds due to their financial health. They were also able to weather the CHS data breach issues which slowed reimbursements. There is an IV shortage now and it is impacting surgeries, fewer surgeries equal less revenue. State changes to medical services included that a spouse is no longer liable for the medical services if the person dies. Other hospitals with fewer resources get smaller or merge and lose services. WAH wants to be a regional hub for services and with places like Fairmont or Owatonna losing services there is opportunity. The DaVinci robot has had a slow start, but new medical students have this as an interest and want to come to facilities that are progressive which helps recruitment.

Peyerl said that when he started six years ago there were 135 employees and are now 50 over that number. WAH is economic development and employer of people, which is housing and business. To him it is a bad time to make an ask as the MOB is under construction.

Schmidt said that the debt service on the new building will be \$1.7 million annually and they have given \$243,000 to the City this year.

Tegels said that the building is City property and is benefiting the public. Businesses need health care and residents need it. The Board is Mayor appointed and Council approved. They as a Board are protecting the taxpayers from having to pay WAH debt.

Peyerl said there are some good hospitals, but others are not in good financial condition and have to borrow money to operate. Hennepin County is an example and that is a large hospital.

Jones said he had some observations, comments and questions. Regarding the comment on snow plowing, he said a conversation can be held with the Street Department but the City does hire a contractor too when the snow is more than we can handle in a reasonable timeframe. Pandemic and federal funding he asked if there was any City involvement, Medina and Nasby said it was WAH. For the IV shortage Jones noted this will pass in time. Jones said the Council's concerns are with overall taxes and it is critical to keep our tax rate within norms. With State and Federal changes mentioned the City sees these too and asked if WAH is involved with lobbying. Medina said she is and Schmidt noted regular reports to the Board. Jones said the Council heard about nursing on Ambulance runs and the costs/reimbursements. Medina said WAH is working with the Ambulance. Jones said the goal of being a regional medical hub is on the right track. Projects related to healthcare was mentioned and he said the City needs also be safety related so he sees that as health care, so funding a fire truck is a project he mentioned previously. He heard the MOB is on schedule and no cost overruns so that is good and the contingency fund is in place. Health care is a business and Avera does pay taxes.

Grunig asked if growing services and financial stability is a recruiting tool. Medina replied that they are attracting young families to town. This is good for schools too. Grunig said that when a decision is made on a contribution, he hopes it can be based on financials.

Jones said the new building is coming, but conversations need to start now. There maybe a new pool coming up so that is a potential project.

Nelson said he wants the WAH to be financially healthy, but the City needs to serve all citizens and look at many issues. As such, the Council is looking at all resources. For example, MN DOT wants

double the amount for traffic lights, streets need funding and there are other costs. Jones said he does not think the WAH money should go to streets.

Medina said that part of the \$60,000 they give to the Police Department is keeping an officer available and they greatly appreciate the PD, routine patrols and the work done. The WAH does not get a ½ FTE of service, but know the funding helps the community which is a benefit.

Peyerl said the WAH does want to be a partner and invests in projects.

Quade said this was a good start on the discussion and encouraged both the WAH Board and Council to continue talking and work something out. This is an issue on the radar for future next steps.

Esplan said he is on the Street Committee and can bring up the snow removal question.

Benson noted that we all need to be good partners. He was not for the MOB as that was the input he had from constituents, but the project is going and wants it to succeed. WAH is a City entity and thinks it should contribute so all of us can do better. He agreed the discussion is going in the right direction and needs numbers, the City owns the building and there is a cost of doing business.

Grunig noted that if the pool is a potential project there is not a large impact to the General Fund.

Medina asked if the City's goal was still to grow the population. Council confirmed that is still a goal. She feels that conversation and a project-based approach is beneficial and hopes the Council will take into consideration what WAH can afford. She said that WAH contributes to the school as well and if funds are provided to the City then other contributions could be reduced or halt. She said that goal alignment is key to WAH.

Jones asked what school contributions? Medina said funds were given to the Windom Baseball Association, WAH provides athletic training services at a loss, the CME building at school which helps funnel students to health care and there is a new athletic complex being discussed at school.

Quade asked the WAH Board to have a discussion and see what they can do over the next two years and then revisit this matter after the MOB is operational.

Jones thanked the WAH representatives and the Council members for the discussion.

Jones noted the next City Council budget workshop is October 29th and starts at 7:00 pm. He said that he will be bringing up the need to put more money into nuisance enforcement and to live stream Council meetings.

Nasby said on October 29th there is the Street Department, Parks, Electric, Police and the Capital Improvements budgets yet to review.

4. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 9:55 p.m.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

Special City Council Meeting – Budget Workshop
Windom Community Center
October 29, 2024
7:00 p.m.

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones

2. Roll Call:

Council Present: Mayor Dominic Jones, Dennis Esplan, Marv Grunig, Jenny Quade, James Nelson and Scott Benson

Council Absent:

City Staff Present: Steve Nasby, City Administrator; Donna Torkelson, Finance Director; Jason Sykora, Electric General Manager; Jon Ketzenberg, Streets & Parks Superintendent; Scott Peterson, Police Chief and Devin Kopperud, Sergeant

3. 2025 Proposed Budget and Capital Improvements:

Jones said that the Council has several Department Heads reviewing their proposed budgets and the 2025 Capital Improvement Plan.

Ambulance

Jason Sykora, Electric General Manager, said that there were some corrections in the budget since the information was sent to the Council. He reviewed the changes noting revenue is projected to be up by \$1.5 million as staff is anticipating the start of operations at Premium Iowa Pork at 60% of the load from the previous owners. This extra power purchase will show an increase in expenses of about \$1.35 million. WAPA is going to have a price increase for our power purchases due to drought in the western US and ITC transmission costs are rising 2.2%. He added in a part-time 1,000-hour employee to the budget in case help is needed for projects next year. The fuel budget is up a little for diesel used in running generators if needed. For capital they are looking at upgrading the electric meters to an Automated Meter Infrastructure (AMI) for \$650,000 which will allow for reads, connections and disconnections from the office vs field work. The new meters would also have the functionality to allow customers to access their electric use real-time and monitor use. Continuing distribution upgrades (undergrounding system) of \$350,000; \$250,000 for large bucket truck replacement and \$40,000 for small tools\equipment replacement. Switchgear additions\upgrades would be pushed out to a future year.

Streets

Jon Ketzenberg, Streets & Parks Superintendent, said that his budget is much the same as last year. Nasby noted the inclusion of one-time State funding of \$87,000 and of that \$50,000 was put into street maintenance and \$27,000 went into wages. Future State funding should be coming annually, but the amount is unknown. Ketzenberg said that he has a list of Street projects that need to be considered including: 17th Street\17th Ave\Jamison for a cost of \$1.3 million; \$3.7 million for 1st Avenue; \$5.7 million for River Road\10th Street; Alleys and Parking lots for \$500,000 and 4th & 2nd Avenue Alleys for \$300,000.

Jones noted that storm sewer work would be part of the street projects and maybe sales tax funds could be used if that is locally passed. Other work like Red Leaf Court and others also qualify.

Ketzenberg said that he has some major repairs to do on equipment which cost \$10,000 for the 544K Loader, \$5,500 for the 624 Loader and \$2,800 for the grader. He will fund what he can out of the Street budget, but may need to tap into the equipment fund. Council agreed that the equipment fund can be used if needed to complete the repairs. The Council and Street Committee had also discussed and wanted to install radar speed signs. He has quotes for about \$4,100 per sign. Probably four or five are needed.

Parks

Ketzenberg said this budget too was very consistent with 2024 and the only operational increase he is requesting is more funding for water purchases in the Windom Recreation Area. The 2025 budget shows a \$2,000 increase in this line item. There will be a scoreboard donated to the rec area and the City will have installation and electric cost to put it in. Cameras are still in process as the contractor has yet to do the work, Council asked that the contractor be pressed to finish up the work. Kastle Kingdom is in bad shape. The Council has set aside \$100,000 toward the project but the costs are between \$400,000 and \$522,000 to reconstruct the playground. New wood chips were placed but the structure is bad. Consensus to have Park & Rec Commission to look at Kastle Kingdom, make a recommendation to Council and then action can be taken as needed. The public needs to be involved in fund raising and eventual rebuilding of the playground. The capital request is for \$5,000 to do upkeep and maintenance on park buildings.

Police

Scott Peterson, Police Chief, said that the big ask was the body cameras and tasers which has already been done. Other than repairs and maintenance costs are higher for things like squad car build-outs, radio repairs and ammo. This line item is up \$5,000. For the capital requests they had computers for squad vehicles of \$5,000 and a lidar unit for \$3,000 but these can be covered in the operational budget. What they need to add to capital is replacement of the speed trailer as ours was hit by a car and not functioning correctly. The cost for a new speed trailer is \$8,800. Peterson asked about radar speed signs. Jones said that the Streets budget had discussed this item. Peterson said he is supportive of getting radar speed signs. Nasby asked how many the Chief thought were needed. Peterson said that four are needed on Highway 60/71 coming in/out of town. Nasby asked about Highway 62. Peterson and Kopperud thought that this was not needed as their patrolling does not indicate a consistent issue.

Benson asked if the County Sheriff's Department can help out with traffic enforcement. Peterson said probably not as they too are short staffed. The Windom PD does as much traffic enforcement as they can and the monthly statistics show around 150-190 encounters. Peterson said that if Highway 60 were restored to four lanes the safety would improve in his opinion.

Nuisance Funding

Jones said that he would like Council backing to use the "Dilapidated Homes" fund for more nuisance enforcement and clean-up. Nasby said there is about \$35,000 in the fund and the proposed budget would add another \$20,000. The fund is at the discretion of the Council on how to use the funds. Jones said that the nuisance code should be reviewed to make it easier to enforce and maybe have different levels of violations depending on the situation or maybe hire an outside firm to do the nuisance violations. Council discussion on having the Planning Commission look at a code review for this section and use some funds to hire a consultant.

Capital Improvement Plan

Nasby said a list of the capital items that are funded by the property tax levy, not enterprise funds which are self-supporting, is shown on the spreadsheet. Jones asked Council to go through the items one by one. Council reviewed and discussed each of the requests and made their funding decisions.

Council consensus to fund what they could up to the amount of the preliminary levy. The proposed capital items funded through property tax included the following:

City office – Computer Replacement	\$1,500
City office – Finance Director Desk	\$2,000
City Hall Building – EDA & Bldg. Office Windows	\$7,500
Fire Dept – Tanker Truck Replacement	\$120,000
Parks – Building Repair	\$5,000
Police Dept – Speed Trailer Replacement	\$8,800
Police Dept – Body Cameras & Taser Replacement	\$8,648
Recreation – Storage Shed	\$12,500
Street Dept – Equipment Fund	\$25,000
Streets – Highway 60/71 Traffic Light Replacement	\$177,000
Streets – Highway 60/71 Radar Speed Signs (4)	\$18,200
Flood – Island Park Hydraulic Study for Levee	\$10,000
Airport – Crosswind Runway Design	\$5,000
Library – Computer Replacement	\$2,000
Library – Roof & Sidewalk Repairs	\$35,464
Multiple Depts – Server & Network Upgrades	\$1,500
Multiple Depts – City Website Redesign	\$15,500

Nasby noted that the staff will take this information and any adjustments in the proposed budget and finalize them for presentation. This revised proposed budget will be posted on the website. The Council will have the truth in taxation public input meeting on December 3rd and then vote on the budget and property tax levy on December 17th. The City Council has the ability to make changes up until the property tax levy is approved.

4. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 10:25 p.m.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

Community Center Commission Minutes

Monday, October 14, 2024

1. Call to Order: President Linda Stuckenbroker called the meeting to order at 5:39 p.m.

2. Present:

President: Linda Stuckenbroker

CC Director: Tim Snyder

Commission Members: Mitch Voehl

Lenny Thiner

Jan Duscher

Al Baloun

Commission Liaisons: Scott Benson

Jim Nelson – Absent

City Administrator: Steve Nasby – Absent

3. Approval of Minutes: **Minutes from October 14, 2024, Meeting reviewed and approved. Motion made by Lenny Thiner; seconded by Jan Duscher. Approved 5-0.**

4. Director Report:

Personnel

Fully Staffed

- Hiring two on-call students due to others leaving area

Financial Report

- We expect decent revenues by the end of the year in a slower economy

5. Old Business:

A. Discussed dance floor replacement in 2025

- (1) New in 1999. A Capitol Improvement Project. Director will begin looking for replacement.

B. HVAC units have all been replaced except one unit.

C. Discussed flooring replacement in Senior Center.

- (1) Hammers will give a proposal/quote for replacement.

D. Discussed tipping policy at events – changed to reflect State of Minnesota rules; appreciation for bartenders at events.

- (1) Hammers will give a proposal/quote for replacement.

6. New Business:

A. Apply for \$3,000 grant towards replacing freezer or refrigerator.

B. Discussed Capital Improvement Plan

C. Looking to get quotes to replace spray foam on gym ceiling.

D. Discussion of use of the Byers donation to upgrade items in 2025.

E. Event Policies for 2025

i. Wedding and Quinceanera Package prices

- (1) \$2,000 Full Gym Wedding Package

- (2) \$2,500 Quinceanera Package
- (3) Researching security packages.
- (4) Motion Al Baloun, Seconded Lenny Thiner 5-0
- ii. Hours
 - (1) 11:00am-11:00pm and clean-up completed by 12:00am
 - (2) Motion Jan Duscher, seconded Lenny Thiner 5-0

7. Commissioners Comments:

**Motion by Mitch Voehl, seconded by Lenny Thiner, to adjourn meeting at 6:55 p.m.
Motion approved 5-0.**

Next Meeting: Tuesday, November 12th, 2024

ATTEST:

Linda Stuckenbroker

Mitch Voehl, Secretary

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN

October 9, 2024 at 8:30 a.m.

A regular meeting of the Board of Directors was held on October 9, 2024 at Hillside Manor. Board Members present: Linda Jaakola, Margaret McDonald and Tony Scott. Also present was Executive Director Linda Loewen and Operations Manager Tami Wahdan. Absent: Jean Fast-excused, Joel LaCanne and City Liaison Jim Nelson.

The Regular Board Meeting was called to order at 8:30 a.m. with the consent agenda which included minutes from the September meeting, the Agenda, Balance Report and Bills Report. (Scott/Jaakola)

Scheduled Guests: none

Old Business consisted of:

1. The Executive Director reported on the RFP for Hillside Manor windows. She is currently waiting for the Architect to submit a map of the building and will send RFP'S out once it's received.
2. The Executive Director reported Devin Nielson will start today on the reconstruction of the riverbank behind the Riverview Apartment building.
3. The Executive Director reported Riverview public restrooms are in progress.

New Business consists of:

1. The Executive Director reported Dennis Hall will be taking his boiler test in Mankato October 21, 2024
2. The Executive Director presented the Welfare/Wellness Check Policy.
3. The Executive Director presented information on an Electric Vehicle policy. After some discussion a motion was made to add a \$12.50 monthly charge for tenants charging electric vehicles starting 10/9/2024, to be reviewed as necessary. (Scott/McDonald)
4. The Executive Director presented the 2025 FMR information. After some discussion a motion was made to keep the existing flat rent on the 1-bedroom unit at \$601.00. The 2-bedroom unit will increase to \$746.00 which is an increase of \$22.00 and the Non-HUD 4-bedroom house will increase to \$1,078.00 which is an increase of \$41.00. (McDonald/Scott)
5. The Executive Director reported she is currently waiting for the utility usage report from the City of Windom to update the utility allowances for 2025.
6. The Executive Director reported that the Annual Contracts for Electrical, Plumbing, Construction and Snow Removal have been mailed, and are due back on October 24, 2024.
7. The Executive Director reported the passing of a tenant at Hillside Manor.
8. The Executive Director reviewed the October overview.

Regular meeting was closed at 9:04 (McDonald/Scott)

Meeting was reopened at 9:05 (Scott/McDonald)

Meeting was closed at 9:30 am (Scott/McDonald)

Regular meeting was re-opened at 9:30 am (McDonald/Scott)

Upcoming Board Meetings are scheduled for November 13th (RV) at 8:30 a.m. and December 11th (HS) at 8:30 a.m.

With no further business, the meeting was adjourned at 9:33 a.m. (McDonald/Scott)

Linda Jaakola, Vice Chairman

Linda Loewen, Executive Director

UTILITY COMMISSION MINUTES
Council Chambers
October 23, 2024

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 A.M.

Members Present: Utility Commission Chairperson: Mike Schwalbach
Members Present: Tom Riordan, Glen Francis via Zoom
Members Absent: None
City Council Liaison: Marv Grunig
City Staff Present: Jason Sykora, Electric Superintendent; Ryan Anderson, Water/Wastewater Superintendent; Leesa Arndt, Finance Assistant; Leslie Heffele, Utility Billing Analyst

APPROVE MINUTES

Motion by Riordan, second by Francis to approve the September 25, 2024 Minutes.

Motion carried 3 – 0.

ELECTRIC ITEMS

Generation Plant Project Update

Sykora stated that the generators and fans are up and running. They did find a loose connection on one of the VFD's on a fan. He also stated that there is a long punch list of items, although minor, he is of the opinion that the contract was not yet to substantial completion by October 4th, however, we are not assessing damages at this point.

Travis from DGR stated that for the project to be substantially completed the fans must be fully automatic and the engines can “run” at full capacity and turn on automatically.

Sykora stated that a portion of the payment was deducted, as the punch list of items have yet to be completed.

Motion by Riordan, second by Francis to state that the Utility Commission notates that the Generation Project did not meet substantial completion by October 4th. Motion carried 3 – 0.

After Cooler-Compressed Air System

Jay Henry Foster the subcontractor did not feel that an aftercooler compressed air system was needed for the Generation Plant Project. Sykora stated that upon testing the generators, the compressed air lines are running hot, causing lines to melt. The old compressor runs hotter than the new one. The system is running quite often to maintain the DEF in engines. Sykora stated that the air dryer is not cooling the air enough during generation to remove moisture, therefore the after cooler is needed. A compressed air system will also assist in removal of condensation in the tanks. Both compressors are needed to run simultaneously to fill tanks quicker. Sykora stated he would like to see this done outside of the contract to avoid the upcharge by the contractor. Commission was concerned about a having a warranty issue if we did that. Commissioner Schwalbach stated that Jay Henry Foster should have a warranty with their design. Sykora estimated the cost of the air dryer to cost \$6,000 with a lead time of 3 months. He was unsure of the labor and piping costs at this time. Sykora stated that the contract has \$11,000 in noted savings and we have \$100,000 in contingency funding so there would be room to have it added to the contract. The commission all agreed that it would be best to add the request as a change order to avoid any warrant issues.

Generation Plant Pay Request #12

Sykora presented the pay request and noted that there was a \$25,000 deduction made as the substantial completion date was not met. He stated that crews have been there the last three days fixing the cosmetic issues with the external steel, which he stated he is satisfied with. He stated that the warranty from the manufacturer 100% covers the outside steel material, if any future replacement needs to be made.

Motion by Riordan, second by Francis to approve Pay Request #12 in the amount of \$194,122.24 for the Generation Plant Project. Motion carried 3 – 0.

Load Banking Estimate

Sykora then presented the Commission with a quote of \$37,112 to rent 6 MW of load bank equipment and wiring for one week. Sykora said the 6 MW is approximately an evening load to run both the old and new generators. Staff is considering a late evening outage for approximately 30 minutes to test all equipment together. No date has been set yet. Once completed, the new generators will be able to be marked on the MISO market to assist in generation requirements.

SMART Goals

Sykora would like to continue with same SMART goals as previously scheduled; for example, training, ID system in mapping software, changing metering system to AMI metering, and flood mitigation.

2025 Budget Worksheets

Commissioner Schwalbach stated that he noticed there is a substantial variance between the revenue and the power cost. Sykora reported that they anticipated PIP to be back online this year. They are unsure of the potential load; however, he feels their demand may be higher due to the blast chillers.

Other item noted that increased were uniforms, power (drought was decreased), WAPA rates that are due to be increased in 2026, transmission costs, and digger equipment controls. He also informed the commission that he built in funds for a seasonal position to be added next spring.

The Commission then asked if depreciation is factored in to the new meters. Sykora stated that he would have to check with Finance to see if it was included or not.

The Commission then discussed the capital plan for a new bucket truck. Sykora stated that he is interested in a hybrid model that is not available as a stock model. The stock model has limited capabilities. Sykora would like to have options on the chassis for available features such as boom rotation, elevator component, engine compartment layout, hydraulics that run on battery power, etc.

In discussing AMI meters, Sykora explained to the Commission that the customers will be able to see real-time readings and usages. He stated that three area towns in CMPAS have upgraded meters and would be great resources for questions. He hopes to start purchasing the new meters midsummer and updating the infrastructure by fall of next year.

Disposition of Equipment

The 2013 F350 has been offered to the other departments, with no interest in the truck. The Commission agreed to sell it on the State Auction site. They will also be listing a wood chipper and 500 MCM aluminum wire as we have way more than they will ever use. Sykora stated he has saved enough of the excess for upcoming projects. Sykora stated that IRBY will take ten reels back, but would charge us a 10% restock fee which would be paid by Revolve Labs. IRBY will be able to take the wire back after January 1, 2025. Revolve Labs has 2 reels in the yard for potential trade (5,000 feet) which could be sold to us for \$4.00/foot which would offset the 10% restock fee on \$20,000.

Grant Application Estimate

Sykora informed the commission the Department of Energy Grants are on the 3rd round. The Commission approved an updated grant application and resubmit one more time but not to exceed \$5,000. Sykora explained the CMPAS would like to see continuous applications.

Motion by Riordan, second by Francis to approve up to \$5,000 to update the City of Windom Grant Application with the Department of Energy. Motion carried 3 – 0.

Other Electrical Items

Sykora said that the Cemstone Development electrical is completed. He noted that were able to reuse the transformer that was onsite.

WATER/WASTEWATER ITEMS

Water/Wastewater Rate Resolution

Motion by Riordan second by Schwalbach to approve “RESOLUTION UT #2024-10-01 RESOLUTION ESTABLISHING RATES, CHARGES AND FEES FOR AN ENTERPRISE FUND”. Aye: Schwalbach, Riordan, and Francis. Nay: None. Absent: None. Motion carried 3 – 0.

Excessive Water Bills – Flood Damaged

A report was submitted to the Commission showing all customers that were over 10% of lost water due to flood damage during the months of July and August usage. The Commission discussed in length amounts and overages being forgiven by other Windom patrons. Anderson will review the list further with office staff.

Motion by Riordan, second by Francis to approve refunding any overage over \$50.00 that is related to the 2024 Flood Event and will be issued a credit on their bill. Motion carried 3 – 0.

WET Test Results

Anderson reported to the Commission that we received good testing results and that we have been meeting the requirements. He also stated that we have until May 2025 to get the biological phosphorous removal treatment working again.

Utility Upsizing – Cottonwood County

Anderson reported that the upsizing invoice from Cottonwood County is from a 6” line, which is the same size of Cottonwood County’s service line, to a 12” line to allow future expansion of services.

Motion by Riordan, second by Francis to approve paying Cottonwood County \$13,998.45 for the sewer main line upsizing. Motion carried 3 – 0.

Waterworth Proposal

The Commission was presented a Proposal from Waterworth, which includes a rate study, capital improvement planning, and additional water/sewer reporting into one system. It would cost approximately \$12,000 annually, with \$7,000 coming out of water fund and \$5,000 coming out of sewer. As a price comparison Anderson stated that CMPAS did one for Sleepy Eye and it was about \$15,000 - \$20,000 per department. No decision was made at this time.

Other Water/Wastewater Items

Anderson then reported that they finished hauling biosolids last week. They hauled 800,000 gallons which emptied all three tanks.

Anderson stated the hydrants were also flushed last week. They discovered a bad hydrant across from Island Park and are waiting on parts.

Staff reported the watermain break at River Road and 4th is repaired. All patching has been completed which ended up costing approximately \$20,000.

Regular Bills

Schwalbach stated that there were two bills in the packet, and one additional bill was handed out.

Motion by Riordan second by Schwalbach to approve the Regular bills as presented. Motion carried 3 – 0.

Old Business

None.

New Business

The next regular meeting was set for November 27th at 10:00 AM in the City Council Chambers.

Adjourn

Schwalbach adjourned the meeting at 12:45 PM.

Mike Schwalbach, Chairperson

Attest: _____
Steve Nasby, City Administrator

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Des Moines Valley Chapter of MN Deer Hunters Assoc. Previous Gambling Permit Number: X- -03906-24-016

Minnesota Tax ID Number, if any: 4326991 Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 57610 370th Street

City: Mt. Lake State: MN Zip: 56159 County: Cottonwood

Name of Chief Executive Officer (CEO): Brian Bergling

CEO Daytime Phone: 507-221-0201 CEO Email: berglingbrian@yahoo.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- ☒ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted
(for raffles, list the site where the drawing will take place): Windom Community Center

Physical Address (do not use P.O. box): 1750 Cottonwood Lake Drive

Check one:

☒ City: Windom Zip: 56101 County: Cottonwood

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 2/15/2025

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: Windom

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: B. Bergling Date: 10/20/2024
(Signature must be CEO's signature; designee may not sign).

Print Name: Brian Bergling

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.



Windom, MN

Expense Approval Report

By Fund

Payment Dates 10/12/2024 - 11/1/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
DESTINY PRUITT	11822-7	10/18/2024	CREDIT REFUND	100-20191	81.21
EDUCATION MINNESOTA	12075-4	10/18/2024	CREDIT REFUND	100-20191	40.00
CALEB SANTIAGO ZAYAS	16940-0	10/18/2024	CREDIT REFUND	100-20191	50.58
KATANA MEUANGSAKSITH	20013-7	10/18/2024	CREDIT REFUND	100-20191	5.99
JOHNNY CRAM	23083-7	10/18/2024	CREDIT REFUND	100-20191	10.27
TIFFANY CARLSON	31757-9	10/18/2024	CREDIT REFUND	100-20191	49.13
CHRISTINA V NEWTON	33582-2	11/16/2023	CREDIT REFUND	100-20191	15.62
KRISTI MEYERAAN	404611	10/18/2024	CREDIT REFUND	100-20191	4.06
MN REVENUE	10758 SALES TAX	10/18/2024	SALES TAX - SEPT 2024	100-20202	5,613.00
MN REVENUE	10758 SALES TAX	10/18/2024	SALES TAX - SEPT 2024	100-20202	-8.95
MN REVENUE	10758 SALES TAX	10/18/2024	SALES TAX - SEPT 2024	100-20202	97.84
MN REVENUE	10758 SALES TAX	10/18/2024	SALES TAX - SEPT 2024	100-20202	24,526.89
					30,485.64
Activity: 41110 - Mayor & Council					
CITIZEN PUBLISHING CO	9-30-24	10/14/2024	CLOSED AD	100-41110-350	87.20
CONVENT. & VISITOR BUREAU	OCT 2024	10/22/2024	RED CARPET INN LODGING TA	100-41110-491	878.12
CONVENT. & VISITOR BUREAU	OCT 2024	10/22/2024	AMERICINN LODGING TAX OC	100-41110-491	3,958.63
Activity 41110 - Mayor & Council Total:					4,923.95
Activity: 41310 - Administration					
NCPERS MINNESOTA	844600112024	10/07/2024	NOV 2024/INSURANCE	100-41310-133	72.00
INDOFF, INC	3753495	10/03/2024	CITY OFFICE/SUPPLIES	100-41310-200	74.98
INDOFF, INC	3757048	10/15/2024	CITY OFFICE/SUPPLIES	100-41310-200	86.15
INDOFF, INC	3758334	10/23/2024	OFFICE SUPPLIES	100-41310-200	40.58
INDOFF, INC	3758944	10/23/2024	OFFICE SUPPLIES	100-41310-200	39.98
HEARTLAND SECURITY SERVIC	810232	10/25/2024	CITY OFFICE/SUPPLIES	100-41310-200	275.40
INNOVATIVE SYSTEMS LLC	INV-20895	10/08/2024	INSERTS	100-41310-200	6.00
WEX Health Inc	0002035810-IN	10/14/2024	PARTICIPANT FEE	100-41310-217	153.50
A & B BUSINESS	IN1198052	10/10/2024	MAINENANCE	100-41310-217	224.45
SCHLENNER WENNER & CO	323892	10/15/2024	AUDIT SERVICES	100-41310-301	1,013.68
LEESA ARNDT	10-7-24 - 10-9-24	10/15/2024	ELATION TRAINING/MILEAGE	100-41310-331	124.62
LEESA ARNDT	10-7-24 - 10-9-24	10/15/2024	ELATION TRAINING/MILEAGE/	100-41310-334	27.42
CITIZEN PUBLISHING CO	9-30-24	10/14/2024	FINANCE & ADMIN ASSISTANT	100-41310-350	704.69
Activity 41310 - Administration Total:					2,843.45
Activity: 41910 - Building & Zoning					
NCPERS MINNESOTA	844600112024	10/07/2024	NOV 2024/INSURANCE	100-41910-133	24.00
WEX BANK	SEPT 2024	10/16/2024	FUEL	100-41910-212	89.63
Activity 41910 - Building & Zoning Total:					113.63
Activity: 41940 - City Hall					
HOMETOWN SANITATION SER	0000581931	10/07/2024	CITY HALL/REFUSE DISPOSAL	100-41940-384	114.99
CRISTINA MAZARIEGOS	10-23-2024	10/23/2024	CITY HALL CLEANING (OCT 8-1	100-41940-406	450.00
Activity 41940 - City Hall Total:					564.99
Activity: 42120 - Crime Control					
NCPERS MINNESOTA	844600112024	10/07/2024	NOV 2024/INSURANCE	100-42120-133	160.00
AMAZON CAPITAL SERVICES, I	11GR-YVQ9-NKDP	10/14/2024	POLICE/SUPPLIES	100-42120-200	82.23
INDOFF, INC	3755539	10/23/2024	POLICE/OFFICE SUPPLIES	100-42120-200	-24.59
INDOFF, INC	3757065	10/23/2024	OFFICE SUPPLIES	100-42120-200	64.90
WEX BANK	SEPT 2024	10/16/2024	FUEL	100-42120-212	597.27
KWIK TRIP INC & SUBSIDIARIE	SEPT 2024	10/14/2024	FUEL/POLICE	100-42120-212	1,576.10
WEX BANK	SEPT 2024	10/16/2024	FUEL	100-42120-212	-8.76
STREICHER'S, INC	I1722113	10/10/2024	POLICE/UNIFORMS	100-42120-218	1,848.90
STREICHER'S, INC	I1724383	10/23/2024	POLICE/UNIFORMS	100-42120-218	103.96
WINDOM AREA HEALTH	322736100	10/14/2024	POLICE/MEDICAL FEES	100-42120-305	195.00

Expense Approval Report

Payment Dates: 10/12/2024 - 11/1/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AT & T MOBILITY	287293102788X10032024	10/14/2024	POLICE/TELEPHONE	100-42120-321	1,495.27
LEASE FINANCE PARTNERS	3250 10-18-2024	10/23/2024	POLICE/DATA PROCESSING	100-42120-326	398.00
SHI INTERNATIONAL CORP	B17581373	10/24/2024	POLICE/DATA PROCESSING	100-42120-326	884.10
DEVIN KOPPERUD	10-15-24 - 10-8-24	10/24/2024	POLICE/TRAVEL EXP	100-42120-331	52.68
DEVIN KOPPERUD	10-15-24 - 10-8-24	10/24/2024	POLICE/MEALS	100-42120-334	105.82
CITIZEN PUBLISHING CO	9-30-24	10/14/2024	DYK	100-42120-340	245.25
CRYSTAL CLEAN CAR WASH LL	1131	10/07/2024	POLICE/MAINTENANCE - VEHI	100-42120-405	61.00
PAUL MARSH	32496	10/14/2024	POLICE/UNIT 21-3/MAINTENA	100-42120-405	28.58
FLEET SERVICES DIVISION	2025030001	10/23/2024	MONTHLY LEASE RENT	100-42120-419	2,933.59
ENTERPRISE FM TRUST	FBN5157690	10/15/2024	POLICE/LEASE	100-42120-419	791.78
MN BUREAU OF CRIMINAL AP	00000823804	10/14/2024	POLICE/FEES	100-42120-433	600.00
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Police other maint	100-42120-480	29.16
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Police other maint	100-42120-480	71.92
Activity 42120 - Crime Control Total:					12,292.16

Activity: 42220 - Fire Fighting

WEX BANK	SEPT 2024	10/16/2024	FUEL	100-42220-212	273.25
INDOFF, INC	3757587	10/24/2024	FIRE/MATERIALS	100-42220-215	212.80
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Fire cleaning supplies	100-42220-215	13.68
A & B BUSINESS	IN1198052	10/10/2024	MAINTENANCE	100-42220-217	168.34
CITIZEN PUBLISHING CO	9-30-24	10/14/2024	FD SHOPPER & CITIZEN	100-42220-350	947.20
HOMETOWN SANITATION SER	0000581988	10/08/2024	FIRE/REFUSE DISPOSAL	100-42220-384	46.00
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Fire Maint Office	100-42220-404	31.55
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Fire Maint Office	100-42220-404	25.98
CARQUEST - SMITH AUTO SUP	SEPT 2024	10/04/2024	MAINTENANCE	100-42220-405	6.64
CARQUEST - SMITH AUTO SUP	SEPT 2024	10/04/2024	MAINTENANCE	100-42220-405	28.53
Activity 42220 - Fire Fighting Total:					1,753.97

Activity: 42700 - Animal Control

COTTONWOOD VET CLINIC	284102	10/07/2024	CITY POUND	100-42700-300	77.50
COTTONWOOD VET CLINIC	284131	10/07/2024	CITY POUND	100-42700-300	39.00
Activity 42700 - Animal Control Total:					116.50

Activity: 43100 - Streets

NCPERS MINNESOTA	844600112024	10/07/2024	NOV 2024/INSURANCE	100-43100-133	80.00
WEX BANK	SEPT 2024	10/16/2024	FUEL	100-43100-212	1,327.37
WEX BANK	SEPT 2024	10/16/2024	FUEL	100-43100-212	-19.47
A & B BUSINESS	IN1198052	10/10/2024	MAINTENANCE	100-43100-217	56.11
GMS INDUSTRIAL SUPPLIES, I	115897	10/21/2024	STREET/STREET MAINTENANC	100-43100-224	245.00
COUNTRY PRIDE SERVICE	9037410	10/14/2024	STREET/STREET MAINTENANC	100-43100-224	60.00
COUNTRY PRIDE SERVICE	9037548	10/14/2024	STREET/STREET MAINTENANC	100-43100-224	115.05
HOMETOWN SANITATION SER	0000581932	10/07/2024	STREET/REFUSE DISPOSAL	100-43100-384	116.99
HOMETOWN SANITATION SER	0000581933	10/07/2024	SQUARE/REFUSE DISPOSAL	100-43100-384	67.99
HOMETOWN SANITATION SER	0000581950	10/07/2024	ISLAND/REFUSE DISPOSAL	100-43100-384	86.96
HOMETOWN SANITATION SER	0000581951	10/07/2024	TEGELS/REFUSE DISPOSAL	100-43100-384	90.71
HOMETOWN SANITATION SER	0000581952	10/07/2024	WRA/REFUSE DISPOSAL	100-43100-384	99.99
HOMETOWN SANITATION SER	0000581953	10/07/2024	KASTLE K/REFUSE DISPOSAL	100-43100-384	77.97
HOMETOWN SANITATION SER	0000581966	10/07/2024	MAYFLOWER/REFUSE DISPOS	100-43100-384	47.98
HOMETOWN SANITATION SER	0000581994	10/07/2024	ABBY/REFUSE DISPOSAL	100-43100-384	22.99
MN DEPT OF LABOR & INDUS	ABR0334486X	10/15/2024	STREET/MAINTENANCE - STR	100-43100-402	10.00
CARQUEST - SMITH AUTO SUP	SEPT 2024	10/04/2024	MAINTENANCE	100-43100-405	157.47
Activity 43100 - Streets Total:					2,643.11

Activity: 45120 - Recreation

A & B BUSINESS	IN1198052	10/10/2024	MAINTENANCE	100-45120-217	14.03
Activity 45120 - Recreation Total:					14.03

Activity: 45202 - Park Areas

NCPERS MINNESOTA	844600112024	10/07/2024	NOV 2024/INSURANCE	100-45202-133	16.00
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Park small tools	100-45202-241	10.59
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	park maint structure	100-45202-402	0.59

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Park main structure	100-45202-402	21.16
Activity 45202 - Park Areas Total:					48.34
Fund 100 - GENERAL Total:					55,799.77

Fund: 211 - LIBRARY**Activity: 45501 - Library**

NCPERS MINNESOTA	844600112024	10/07/2024	NOV 2024/INSURANCE	211-45501-133	16.00
INDOFF, INC	3757586	10/24/2024	LIBRARY/ SUPPLIES	211-45501-200	58.80
A & B BUSINESS	IN1198052	10/10/2024	MAINENANCE	211-45501-217	56.11
WILLIAM C FREDIN	10-20-2024	10/25/2024	LIBRARY/MAINTENANCE/MAT	211-45501-402	60.61
WILLIAM C FREDIN	10-20-2024	10/25/2024	LIBRARY/MAINTENANCE /LAB	211-45501-402	85.00
CRISTINA MAZARIEGOS	10-23-2024	10/23/2024	LIBRARY/CLEANING (OCT 8-19	211-45501-402	525.00
VESTIS GROUP, INC	2560308211	10/11/2024	LIBRARY/MAINTENANCE - STR	211-45501-402	44.65
VESTIS GROUP, INC	2560312904	10/25/2024	LIBRARY/MAINTENCE/	211-45501-402	44.65
SCHLENNER WENNER & CO	323892	10/15/2024	AUDIT SERVICES	211-45501-480	348.45
Activity 45501 - Library Total:					1,239.27
Fund 211 - LIBRARY Total:					1,239.27

Fund: 225 - AIRPORT**Activity: 45127 - Airport**

SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Airport	225-45127-200	9.99
SCHLENNER WENNER & CO	323892	10/15/2024	AUDIT SERVICES	225-45127-480	348.45
Activity 45127 - Airport Total:					358.44
Fund 225 - AIRPORT Total:					358.44

Fund: 230 - POOL

JUSTIN SCHMIT	10-21-2024	10/21/2024	POOL/REFUND	230-34720	120.00
TRAVIS OR STEPHANIE HANSE	10-21-2024	10/21/2024	POOL/REFUND	230-34720	60.00
KRISTINA HEGGESETH	10-21-2024	10/21/2024	POOL/REFUND	230-34720	120.00
KIMBERLY SCHIDELER	10-21-2024	10/21/2024	POOL/REFUND	230-34720	120.00
ALLYSSA DERICKSON	10-21-2024	10/21/2024	POOL/REFUND	230-34720	120.00
CATHERINE WINTER	10-21-2024	10/21/2024	POOL/REFUND	230-34720	70.00
AILEEN GESKE	10-21-2024	10/21/2024	POOL/REFUND	230-34720	120.00
GENESIS CONTRERAS	10-21-2024	10/21/2024	POOL/REFUND	230-34720	120.00
MELISSA PLETCHER	10-21-2024	10/21/2024	POOL/REFUND	230-34720	120.00
EMILY KREMMIN	10-21-2024	10/21/2024	POOL/REFUND	230-34720	120.00
MICHELLE POWERS	10-21-2024	10/21/2024	POOL/REFUND	230-34720	120.00
KIA JENSEN	10-21-2024	10/21/2024	POOL/REFUND	230-34720	120.00
					1,330.00

Activity: 45124 - Pool

HAWKINS, INC	6862912	10/01/2024	POOL/CHEMICALS	230-45124-216	20.00
HAWKINS, INC	6888824	10/29/2024	POOL/CHEMICALS	230-45124-216	20.00
MN DEPT OF LABOR & INDUS	ABR0334490X	10/29/2024	POOL/OPERATING	230-45124-217	10.00
A & B BUSINESS	IN1198052	10/10/2024	MAINENANCE	230-45124-217	14.03
MN DEPT OF EMPLOY & ECON	QUARTER 3	10/10/2024	UNEMPLOYMENT BENEFIT	230-45124-217	810.11
SCHLENNER WENNER & CO	323892	10/15/2024	AUDIT SERVICES	230-45124-480	348.45
Activity 45124 - Pool Total:					1,222.59
Fund 230 - POOL Total:					2,552.59

Fund: 235 - AMBULANCE

COTTONWOOD CO SHERIFF	10-22-2024	10/23/2024	AMBO / OVERPAY / EINEKE	235-34205	41.23
COTTONWOOD CO SHERIFF	10-22-2024	10/23/2024	AMBO/OVERPAY / GERJARD	235-34205	305.12
					346.35

Activity: 42153 - Ambulance

NCPERS MINNESOTA	844600112024	10/07/2024	NOV 2024/INSURANCE	235-42153-133	16.00
AMAZON CAPITAL SERVICES, I	1GDV-D6NR-DVX7	10/18/2024	OFFICE SUPPLIES/AMBULANC	235-42153-200	43.64
WEX BANK	SEPT 2024	10/16/2024	FUEL	235-42153-212	-40.85
WEX BANK	SEPT 2024	10/16/2024	FUEL	235-42153-212	2,785.35
A & B BUSINESS	IN1198052	10/10/2024	MAINENANCE	235-42153-217	56.11
LINDE GAS & EQUIPMENT INC	45553365	10/08/2024	AMBO/OTHER MERCHANDISE	235-42153-261	632.54
WINDOM AREA HEALTH	734-0024-10-2024-01	10/11/2024	AMBO/MEDICAL MERCHANDI	235-42153-261	59.80

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WINDOM AREA HEALTH	734-0024-10-2024-02	10/18/2024	SEPT NURSING HOURS	235-42153-312	2,635.25
BREANNA WAGNER	10-13-2024	10/28/2024	AMBO/MILAGE	235-42153-331	93.53
LEESA ARNDT	10-11-24	10/15/2024	AMBO/MEALS	235-42153-334	27.60
JODI JOHNSON	10-14-24	10/15/2024	AMBO/MEALS	235-42153-334	21.22
ROB VISKER	10-15-2024	10/28/2024	AMBO/MEALS	235-42153-334	23.85
MEGAN BRAMSTEDT	10-15-2024-10-24-2024	10/28/2024	AMBO/MEALS	235-42153-334	29.92
MEGAN BRAMSTEDT	10-15-2024-10-24-2024	10/28/2024	AMBO/MEALS	235-42153-334	41.55
KRISTEN PORATH	10-16-2024	10/28/2024	AMBO/MEALS	235-42153-334	15.00
AMBER SVOBODA	10-17-10-26-24	10/28/2024	AMBO/MEALS	235-42153-334	13.74
AMBER SVOBODA	10-17-10-26-24	10/28/2024	AMBO/MEALS	235-42153-334	38.67
AMBER SVOBODA	10-17-10-26-24	10/28/2024	AMBO/MEALS	235-42153-334	28.91
AMBER SVOBODA	10-17-10-26-24	10/28/2024	AMBO/MEALS	235-42153-334	17.20
AMBER SVOBODA	10-17-10-26-24	10/28/2024	AMBO/MEALS	235-42153-334	14.62
LEESA ARNDT	10-21-2024	10/28/2024	AMBO/MEALS	235-42153-334	42.71
REBEKAH ELLINGSON	10-2-24 - 10-10-24	10/15/2024	AMBO/MEALS	235-42153-334	112.09
KRISTEN PORATH	10-6-24 - 10-7-24	10/15/2024	AMBO/MEALS	235-42153-334	49.02
ROB VISKER	10-8-24	10/08/2024	AMBO/MEALS	235-42153-334	20.14
AMBER SVOBODA	9-30-24 - 10-2-24	10/15/2024	AMBO/MEALS	235-42153-334	41.13
HOMETOWN SANITATION SER	0000581988	10/08/2024	AMBO/REFUSE DISPOSAL	235-42153-384	45.99
STRYKER SALES, LLC	9207300124	10/08/2024	AMBO/MAINTENANCE - OFFI	235-42153-404	662.48
PAUL MARSH	32550	10/24/2024	AMBO/ VEHICLE MAINTENCE	235-42153-405	2,077.42
MN REVENUE	2024 QTR 3	10/15/2024	MN CARE TAX	235-42153-460	1,800.00
SCHLENNER WENNER & CO	323892	10/15/2024	AUDIT SERVICES	235-42153-480	348.45
				Activity 42153 - Ambulance Total:	11,753.08
				Fund 235 - AMBULANCE Total:	12,099.43

Fund: 250 - EDA GENERAL

Activity: 46520 - EDA

NCPERS MINNESOTA	844600112024	10/07/2024	NOV 2024/INSURANCE	250-46520-133	24.00
SCHLENNER WENNER & CO	323892	10/15/2024	AUDIT SERVICES	250-46520-301	1,878.79
NEXT STEP BROADCASTING IN	24090391	10/04/2024	EDA/ADVERTISING	250-46520-340	112.20
WINDOM THEATER, INC.	MATINEES 24	10/14/2024	EDA/ADVERTISING	250-46520-340	50.00
VOSS PLUMBING & HEATING	10-11-2024	10/16/2024	FINAL PAYMENT/FINISH WOR	250-46520-439	60,000.00
				Activity 46520 - EDA Total:	62,064.99
				Fund 250 - EDA GENERAL Total:	62,064.99

Fund: 305 - 2009 STREET IMPROVEMENT

Activity: 47000 - Debt Service

EHLERS & ASSOC., INC.	99440	10/15/2024	2017C BOND (2009 REFUNDI	305-47000-480	531.25
				Activity 47000 - Debt Service Total:	531.25
				Fund 305 - 2009 STREET IMPROVEMENT Total:	531.25

Fund: 307 - 2017 STREET PROJECT

Activity: 41000 - General Government

EHLERS & ASSOC., INC.	99440	10/15/2024	2017A BOND	307-41000-480	531.25
				Activity 41000 - General Government Total:	531.25
				Fund 307 - 2017 STREET PROJECT Total:	531.25

Fund: 308 - 2020 STREET PROJECT

Activity: 41000 - General Government

EHLERS & ASSOC., INC.	99440	10/15/2024	2020B BOND	308-41000-480	531.25
EHLERS & ASSOC., INC.	99440	10/15/2024	2020C BOND	308-41000-480	531.25
				Activity 41000 - General Government Total:	1,062.50
				Fund 308 - 2020 STREET PROJECT Total:	1,062.50

Fund: 401 - GENERAL CAPITAL PROJECTS

Activity: 49950 - Capital Outlay

DOOSAN BOBCAT NORTH AM	3944294	10/22/2024	SURPLUS EQUIP. SALES	401-49950-503	7,066.04
CRYSTEEL MANUFACTURING,	LC00089966	10/15/2024	STREET/SNOW PLOW TRUCK	401-49950-503	78,487.00
HOLT'S CLEANING SERVICE IN	5371	10/22/2024	STREET/2024 FLOOD/DISINFE	401-49950-509	23,500.00
R A MUECKE SAND & GRAVEL	88590	10/22/2024	STREET/2024 FLOOD/WASHE	401-49950-509	300.38

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WEX BANK	SEPT 2024	10/16/2024	FUEL	401-49950-509	254.19
Activity 49950 - Capital Outlay Total:					109,607.61
Fund 401 - GENERAL CAPITAL PROJECTS Total:					109,607.61

Fund: 601 - WATER

Activity: 49400 - Water

NCPERS MINNESOTA	844600112024	10/07/2024	NOV 2024/INSURANCE	601-49400-133	48.00
WEX BANK	SEPT 2024	10/16/2024	FUEL	601-49400-212	341.13
HAWKINS, INC	6883990	10/11/2024	WATER/CHEMICALS	601-49400-216	3,618.03
HAWKINS, INC	6888823	10/21/2024	WATER/CHEMICALS	601-49400-216	20.00
A & B BUSINESS	IN1198052	10/10/2024	MAINTENANCE	601-49400-217	112.22
LEONARD RICE CONSULTING	27800	10/24/2024	WATER/CONSULTING & AUDIT	601-49400-301	5,325.00
SCHLENNER WENNER & CO	323892	10/15/2024	AUDIT SERVICES	601-49400-301	1,013.68
GOPHER STATE ONE CALL	4090848	10/07/2024	LOCATES	601-49400-321	16.88
INNOVATIVE SYSTEMS LLC	INV-20895	10/08/2024	POSTAGE	601-49400-322	279.04
INNOVATIVE SYSTEMS LLC	INV-20647	10/08/2024	DATA PROCESSING	601-49400-326	517.50
INNOVATIVE SYSTEMS LLC	INV-20647	10/08/2024	DATA PROCESSING	601-49400-326	868.36
INNOVATIVE SYSTEMS LLC	INV-20895	10/08/2024	PROCESSING	601-49400-326	160.56
ITRON INC.	690788	10/14/2024	WATER/HARDWARE MAINTAN	601-49400-404	801.10
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	water maint grounds	601-49400-406	8.97
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Water maint distribution	601-49400-408	55.99
CORE & MAIN LP	V763405	10/15/2024	WATER/MAINTENANCE - DIST	601-49400-408	407.55
EHLERS & ASSOC., INC.	99440	10/15/2024	2020D BOND	601-49400-480	265.62
Activity 49400 - Water Total:					13,859.63

Activity: 49950 - Capital Outlay

COTTONWOOD CO PUBLIC W	10-14-2024	10/24/2024	WATER/PUBLIC WORKS BUILD	601-49950-500	12,505.95
Activity 49950 - Capital Outlay Total:					12,505.95
Fund 601 - WATER Total:					26,365.58

Fund: 602 - SEWER

Activity: 49450 - Sewer

NCPERS MINNESOTA	844600112024	10/07/2024	NOV 2024/INSURANCE	602-49450-133	32.00
WEX BANK	SEPT 2024	10/16/2024	FUEL	602-49450-212	210.94
HAWKINS, INC	6863206	09/23/2024	SEWER/CHEMICALS	602-49450-216	20.00
HAWKINS, INC	6889121	10/21/2024	SEWER/CHEMICALS	602-49450-216	60.00
A & B BUSINESS	IN1198052	10/10/2024	MAINTENANCE	602-49450-217	112.22
SCHLENNER WENNER & CO	323892	10/15/2024	AUDIT SERVICES	602-49450-301	1,013.68
MN VALLEY TESTING	1271585	10/15/2024	SEWER/LAB TESTING	602-49450-310	134.00
MN VALLEY TESTING	1274544	10/11/2024	SEWER/LAB TESTING	602-49450-310	77.50
MN VALLEY TESTING	1274723	10/11/2024	SEWER/LAB TESTING	602-49450-310	126.40
MN VALLEY TESTING	1275203	10/15/2024	SEWER/LAB TESTING	602-49450-310	266.80
MN VALLEY TESTING	1275259	10/18/2024	LAB TESTING	602-49450-310	126.00
MN VALLEY TESTING	1275432	10/15/2024	SEWER/LAB TESTING	602-49450-310	170.80
MN VALLEY TESTING	1275916	10/21/2024	SEWER/LAB TESTING	602-49450-310	624.00
MN VALLEY TESTING	1276233	10/21/2024	SEWER/LAB TESTING	602-49450-310	126.00
MN VALLEY TESTING	1276609	10/21/2024	SEWER/LAB TESTING	602-49450-310	170.80
MN VALLEY TESTING	1276999	10/23/2024	SEWER/LAB TESTING	602-49450-310	266.80
MN VALLEY TESTING	1277362	10/24/2024	SEWER/LAB TESTING	602-49450-310	142.00
MN VALLEY TESTING	1277514	10/28/2024	SEWER/LAB TESTING	602-49450-310	266.80
MN VALLEY TESTING	1277777	10/28/2024	SEWER/ LAB TESTING	602-49450-310	170.80
CORE & MAIN LP	INV0010610	10/15/2024	SEWER/LAB TESTING	602-49450-310	110.00
GOPHER STATE ONE CALL	4090848	10/07/2024	LOCATES	602-49450-321	16.88
INNOVATIVE SYSTEMS LLC	INV-20895	10/08/2024	POSTAGE	602-49450-322	279.04
INNOVATIVE SYSTEMS LLC	INV-20647	10/08/2024	DATA PROCESSING	602-49450-326	868.36
INNOVATIVE SYSTEMS LLC	INV-20647	10/08/2024	DATA PROCESSING	602-49450-326	517.50
INNOVATIVE SYSTEMS LLC	INV-20895	10/08/2024	PROCESSING	602-49450-326	160.56
CITIZEN PUBLISHING CO	9-30-24	10/14/2024	DYK WASTEWATER	602-49450-350	245.25
HOMETOWN SANITATION SER	0000581935	10/07/2024	WASTEWATER/REFUSE DISPO	602-49450-384	119.98
AMAZON CAPITAL SERVICES, I	1JRW-1JRL-7VYJ	10/23/2024	SEWER/MAINTENCE	602-49450-404	775.18
ITRON INC.	690788	10/14/2024	SEWER/HARDWARE MAINTAN	602-49450-404	801.10
MN VALLEY TESTING	1275580	10/15/2024	SEWER/BIOSOLIDS	602-49450-446	63.50

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MN VALLEY TESTING	1275924	10/21/2024	SEWER/SLUDGE HAULING	602-49450-446	369.60
EHLERS & ASSOC., INC.	99440	10/15/2024	2020D BOND	602-49450-480	265.63
				Activity 49450 - Sewer Total:	8,710.12

Activity: 49950 - Capital Outlay

COTTONWOOD CO PUBLIC W	10-14-2024	10/24/2024	SEWER/PUBLIC WORKS BUILD	602-49950-500	1,492.50
				Activity 49950 - Capital Outlay Total:	1,492.50
				Fund 602 - SEWER Total:	10,202.62

Fund: 604 - ELECTRIC

ELECTRIC FUND	# 606 RETURN	10/18/2024	INVENTORY	604-14200	168.86
ELECTRIC FUND	# 607 RETURN	10/23/2024	EL/INVENTORY	604-14200	215.00
ELECTRIC FUND	# 608 RETURN	10/24/2024	ELECTRIC/INVENTORY	604-14200	2,820.49
WESCO DISTRIBUTION, INC	462365	10/15/2024	EL/INVENTORY	604-14200	5,643.00
WESCO DISTRIBUTION, INC	468507	10/29/2024	ELECTRIC/INVENTORY	604-14200	2,339.99
BORDER STATES	927599081	10/16/2024	EL/INVENTORY	604-14200	41.00
BORDER STATES	929194523	10/10/2024	EL/INVENTORY	604-14200	450.60
IRBY ELECTRICAL DISTRIBUTO	S013998562	10/03/2024	EL/INVENTORY	604-14200	-489.78
IRBY ELECTRICAL DISTRIBUTO	S014003007.001	10/03/2024	EL/INVENTORY	604-14200	835.98
DAKOTA SUPPLY GROUP	S103893811.001	10/03/2024	EL/INVENTORY/BIT COIN	604-14200	10,573.68
DAKOTA SUPPLY GROUP	S104089344.001	10/01/2024	EL/INVENTORY	604-14200	345.00
DAKOTA SUPPLY GROUP	S104089344.003	10/07/2024	EL/INVENTORY	604-14200	275.34
ELECTRIC FUND	# 974	10/21/2024	EL/CEMSTONE CAPITAL 2024	604-16300	703.83
ELECTRIC FUND	# 975	10/21/2024	EL/CEMSTONE CAPITAL 2024	604-16300	2,060.60
DGR ENGINEERING	00271236	10/25/2024	ELECTRIC/GENERATION ADDIT	604-16480	15,140.14
AMERICAN ENGINEERING TES	INV-218670	10/11/2024	EL/GENERATION BLDG	604-16480	990.00
MN REVENUE	10758 SALES TAX	10/18/2024	SALES TAX - SEPT 2024	604-20202	8.62
CAROLINE WELSAND	24111-4	10/22/2024	DEPOSIT REFUND	604-22000	300.00
TERRI ANN JOHNSON	28462-6	08/26/2024	DEPOSIT REFUND	604-22000	300.00
KRISTI MEYERAAN	4046110	10/22/2024	DEPOSIT REFUND	604-22000	300.00
SADE CHESTER	41261-1	10/22/2024	DEPOSIT REFUND	604-22000	300.00
TRISTEN LINNENBRINK	58157-9	10/22/2024	DEPOSIT REFUND	604-22000	241.36
					43,563.71

Activity: 49550 - Electric

NCPERS MINNESOTA	844600112024	10/07/2024	NOV 2024/INSURANCE	604-49550-133	88.00
AMAZON CAPITAL SERVICES, I	19QD-VRL7-JMT7	10/18/2024	PRINTER SUPPLIES	604-49550-200	-131.99
AMAZON CAPITAL SERVICES, I	1GX3-F7C9-GPG1	10/15/2024	EL/SUPPLIES	604-49550-200	77.60
AMAZON CAPITAL SERVICES, I	1HNY-3V9X-7YF6	10/10/2024	EL/SUPPLIES	604-49550-200	324.85
AMAZON CAPITAL SERVICES, I	1PQW-YCVH-KL6V	10/18/2024	PRINTER SUPPLIES	604-49550-200	-131.99
AMAZON CAPITAL SERVICES, I	1X13-1L34-RKYF	10/30/2024	EL/SUPPLIES/PRINthead	604-49550-200	263.98
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Electric office supplies	604-49550-200	9.99
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Electric office supplies	604-49550-200	24.99
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Electric office supplies	604-49550-200	67.57
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Electric cleaning supplies	604-49550-211	19.76
COUNTRY PRIDE SERVICE	9037874	10/28/2024	ELECTRIC/MOTOR FUELS	604-49550-212	30.00
WEX BANK	SEPT 2024	10/16/2024	FUEL	604-49550-212	502.80
CARQUEST - SMITH AUTO SUP	SEPT 2024	10/04/2024	MAINTENANCE	604-49550-212	36.78
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Electric small tools all purpos	604-49550-241	48.99
CMP - CENTRAL MUNICIPAL P	7797	10/11/2024	EL/CIP/TRANSMISSION/ENER	604-49550-263	152,672.45
CMP - CENTRAL MUNICIPAL P	7797	10/11/2024	EL/CIP/TRANSMISSION/ENER	604-49550-263	47,628.19
DEPARTMENT OF ENERGY	BFPB000800924	10/08/2024	EL/MERCHANDISE FOR RESAL	604-49550-263	97,701.38
SCHLENNER WENNER & CO	323892	10/15/2024	AUDIT SERVICES	604-49550-301	1,013.68
SKARSHAUG TESTING LAB	280764	10/10/2024	EL/LAB TESTING	604-49550-310	467.10
GOPHER STATE ONE CALL	4090848	10/07/2024	LOCATES	604-49550-321	16.88
INNOVATIVE SYSTEMS LLC	INV-20895	10/08/2024	POSTAGE	604-49550-322	279.04
INNOVATIVE SYSTEMS LLC	INV-20647	10/08/2024	DATA PROCESSING	604-49550-326	1,035.00
INNOVATIVE SYSTEMS LLC	INV-20647	10/08/2024	DATA PROCESSING	604-49550-326	1,731.52
INNOVATIVE SYSTEMS LLC	INV-20895	10/08/2024	INVOICE PROCESSING	604-49550-326	160.56
STEVE NASBY	10-09-2024	10/11/2024	EL/CMPAS/TRAVEL	604-49550-331	88.44
STEVE NASBY	10-23-2024	10/25/2024	EL/CMPAS/TRAVEL EXPENSES	604-49550-331	173.53
INNOVATIVE SYSTEMS LLC	INV-20895	10/08/2024	INSERTS	604-49550-350	313.46

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HOMETOWN SANITATION SER	0000581936	10/07/2024	EL/REFUSE DISPOSAL	604-49550-384	117.98
ALTEC INDUSTRIES, INC.	51518462	10/10/2024	EL/MAINTENANCE - OFFICE	604-49550-404	2,888.16
ITRON INC.	690788	10/14/2024	EL/HARDWARE MAINTANCE	604-49550-404	801.09
CARQUEST - SMITH AUTO SUP	SEPT 2024	10/04/2024	MAINTENANCE	604-49550-404	29.02
CARQUEST - SMITH AUTO SUP	SEPT 2024	10/04/2024	MAINTENANCE	604-49550-404	14.14
CARQUEST - SMITH AUTO SUP	SEPT 2024	10/04/2024	MAINTENANCE	604-49550-405	17.02
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Electric maint grounds	604-49550-406	17.99
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Electric maint grounds	604-49550-406	15.98
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Electric maint grounds	604-49550-406	28.77
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Electric maint grounds	604-49550-406	72.16
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Electric maint grounds	604-49550-406	115.97
ELECTRIC FUND	# 972	10/07/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	17.08
ELECTRIC FUND	# 976	10/24/2024	EL/ MAINTENANCE - GROUND	604-49550-408	341.55
ELECTRIC FUND	# 980	10/28/2024	ELECTRIC/MAINTENANCE - DI	604-49550-408	5.42
AMAZON CAPITAL SERVICES, I	1QX6-CQL7-P373	10/10/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	60.24
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Electric maint distribution	604-49550-408	15.98
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Electric maint distribution	604-49550-408	3.59
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Electric maint utilities	604-49550-409	13.95
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Electric maint utilities	604-49550-409	19.99
TAYLOR KREMMIN	10-18-2024	10/18/2024	RESIDENTIAL MEASURE	604-49550-450	487.50
CMP - CENTRAL MUNICIPAL P	7797	10/11/2024	EL/CIP/TRANSMISSION/ENER	604-49550-450	3,599.92
MN REVENUE	10758 SALES TAX	10/18/2024	SALES TAX - SEPT 2024	604-49550-460	113.09
WINDOM AREA DEVELOPME	NOV 2024	10/23/2024	INDUSTRIAL DEVELOPMENT	604-49550-491	1,200.00
Activity 49550 - Electric Total:					314,509.15
Fund 604 - ELECTRIC Total:					358,072.86

Fund: 609 - LIQUOR STORE

MN REVENUE	10758 SALES TAX	10/18/2024	SALES TAX - SEPT 2024	609-20202	17,222.38
					17,222.38

Activity: 49751 - Liquor Store

NCPERS MINNESOTA	844600112024	10/07/2024	NOV 2024/INSURANCE	609-49751-133	48.00
AH HERMEL COMPANY	1041878/1041878	10/23/2024	LIQUOR STORE	609-49751-211	90.11
VESTIS GROUP, INC	2560308213	10/11/2024	LIQUOR S/SUPPLIES	609-49751-211	69.07
VESTIS GROUP, INC	2560312906	10/25/2024	LIQUOR STORE/SUPPLIES	609-49751-211	69.07
HOLT'S CLEANING SERVICE IN	5370	10/23/2024	FURNACE CLEANING/LIQUOR	609-49751-211	750.00
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Liquor cleaning supplies	609-49751-211	57.55
O'MALLEY'S STORAGE AND RE	4096	10/25/2024	LIQUOR STORE/SUPPLIES	609-49751-217	100.00
A & B BUSINESS	IN1198052	10/10/2024	MAINENANCE	609-49751-217	56.11
MN DEPT OF EMPLY & ECON	QUARTER 3	10/10/2024	UNEMPLOYMENT BENEFIT	609-49751-217	56.58
JOHNSON BROS.	110639	10/22/2024	LIQUOR/LIQUOR	609-49751-251	-16.00
BREAKTHRU BEVERAGE MN	118115049	10/11/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-251	2,655.15
BREAKTHRU BEVERAGE MN	118329405	10/25/2024	LIQUOR STORE/LIQUOR	609-49751-251	1,547.49
DOLL DISTRIBUTING, LLC	1608839	10/07/2024	LIQUOR S/LIQUOR/BEER	609-49751-251	-21.36
DOLL DISTRIBUTING, LLC	1613767	10/11/2024	LIQUOR S/LIQUOR	609-49751-251	78.00
DOLL DISTRIBUTING, LLC	1613769	10/11/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-251	46.30
SOUTHERN GLAZER'S OF MN	2536652	10/07/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	1,043.30
SOUTHERN GLAZER'S OF MN	2539625	10/11/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	2,620.97
JOHNSON BROS.	2637401	10/07/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	3,247.94
JOHNSON BROS.	2642165	10/11/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	3,363.89
JOHNSON BROS.	2646978	10/21/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	789.24
JOHNSON BROS.	2651680	10/25/2024	LIQUOR STORE/LIQUOR	609-49751-251	3,396.87
BEVERAGE WHOLESALERS	349783	10/07/2024	LIQUOR S/LIQUOR/BEER/NON	609-49751-251	157.80
BEVERAGE WHOLESALERS	352813	10/25/2024	LIQUOR STORE/LIQUOR	609-49751-251	157.80
SOUTHERN GLAZER'S OF MN	3533949	09/30/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	143.00
SOUTHERN GLAZER'S OF MN	5116666	10/11/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	660.00
SOUTHERN GLAZER'S OF MN	5117413	10/07/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	644.40
PHILLIPS WINE & SPIRITS	6857648	10/07/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	872.65
PHILLIPS WINE & SPIRITS	6861399	10/11/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	3,573.56
PHILLIPS WINE & SPIRITS	6865234	10/21/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	3,218.67
PHILLIPS WINE & SPIRITS	6869000	10/25/2024	LIQUOR STORE/LIQUOR	609-49751-251	2,530.67

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BREAKTHRU BEVERAGE MINN	118115294	10/11/2024	LIQUOR S/BEER	609-49751-252	142.50
DOLL DISTRIBUTING, LLC	1608826	10/07/2024	LIQUOR S/WINE/BEER/NON A	609-49751-252	9,896.05
DOLL DISTRIBUTING, LLC	1608839	10/07/2024	LIQUOR S/LIQUOR/BEER	609-49751-252	-14.16
DOLL DISTRIBUTING, LLC	1608840	10/07/2024	LIQUOR S/BEER	609-49751-252	74.65
DOLL DISTRIBUTING, LLC	1613769	10/11/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-252	9,991.50
DOLL DISTRIBUTING, LLC	1613775	10/11/2024	LIQUOR S/BEER	609-49751-252	-64.32
DOLL DISTRIBUTING, LLC	1613791	10/11/2024	LIQUOR S/BEER	609-49751-252	664.80
BRAU BROTHERS BREWING C	3317809	10/11/2024	LIQUOR S/BEER	609-49751-252	231.00
BEVERAGE WHOLESALERS	348890-1	10/07/2024	LIQUOR S/BEER	609-49751-252	0.85
BEVERAGE WHOLESALERS	349783	10/07/2024	LIQUOR S/LIQUOR/BEER/NON	609-49751-252	11,873.10
BEVERAGE WHOLESALERS	350802	10/11/2024	LIQUOR S/BEER/NON ALCHOL	609-49751-252	8,347.15
BEVERAGE WHOLESALERS	351860	10/21/2024	LIQUOR S/BEER/NON-ALCHOL	609-49751-252	7,982.25
BEVERAGE WHOLESALERS	352813	10/25/2024	LIQUOR STORE/BEER	609-49751-252	7,559.90
ARTISAN BEER COMPANY	3716475	10/07/2024	LIQUOR S/BEER	609-49751-252	229.35
ARTISAN BEER COMPANY	3721496	10/25/2024	LIQUOR STORE/BEER	609-49751-252	90.60
BREAKTHRU BEVERAGE MN	118115049	10/11/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-253	522.40
BREAKTHRU BEVERAGE MN	118329405	10/25/2024	LIQUOR STORE/WINE	609-49751-253	479.00
DOLL DISTRIBUTING, LLC	1608826	10/07/2024	LIQUOR S/WINE/BEER/NON A	609-49751-253	100.80
DOLL DISTRIBUTING, LLC	1613769	10/11/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-253	33.60
SOUTHERN GLAZER'S OF MN	2533951	09/30/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	216.00
SOUTHERN GLAZER'S OF MN	2536653	10/07/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	281.96
SOUTHERN GLAZER'S OF MN	2539626	10/11/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	387.20
JOHNSON BROS.	2637402	10/07/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	980.00
JOHNSON BROS.	2642166	10/11/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	232.50
JOHNSON BROS.	2646979	10/21/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	1,012.00
JOHNSON BROS.	2651681	10/25/2024	LIQUOR STORE/WINE	609-49751-253	652.00
SOUTHERN GLAZER'S OF MN	5117414	10/07/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	170.12
PHILLIPS WINE & SPIRITS	6857649	10/07/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-253	493.04
PHILLIPS WINE & SPIRITS	6861400	10/11/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-253	442.50
PHILLIPS WINE & SPIRITS	6865235	10/21/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	552.00
PHILLIPS WINE & SPIRITS	6869001	10/25/2024	LIQUOR STORE/WINE	609-49751-253	629.28
WINE MERCHANTS	7492773	10/21/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	1,054.00
AH HERMEL COMPANY	1039904/1039904	10/11/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-254	46.49
AH HERMEL COMPANY	1041882/1041882	10/23/2024	LIQUOR STORE	609-49751-254	110.25
BREAKTHRU BEVERAGE MN	118115049	10/11/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-254	30.11
BREAKTHRU BEVERAGE MN	118329405	10/25/2024	LIQUOR STORE/SOFT DRINKS	609-49751-254	94.07
ATLANTIC COCA-COLA	4827294	10/07/2024	LIQUOR S/SOFT DRINKS & MI	609-49751-254	299.00
ATLANTIC COCA-COLA	4869615	10/21/2024	LIQUOR S/SOFT DRINKS & MI	609-49751-254	199.00
ATLANTIC COCA-COLA	4869616	10/21/2024	LIQUOR S/SOFT DRINKS & MI	609-49751-254	-17.49
PHILLIPS WINE & SPIRITS	6857649	10/07/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-254	156.30
PHILLIPS WINE & SPIRITS	6861400	10/11/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-254	48.15
PHILLIPS WINE & SPIRITS	6869001	10/25/2024	LIQUOR STORE/MIXES	609-49751-254	83.10
AH HERMEL COMPANY	1039904/1039904	10/11/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-256	115.11
AH HERMEL COMPANY	1041882/1041882	10/23/2024	LIQUOR STORE	609-49751-256	116.91
HOME CITY ICE COMPANY	7023242149	10/11/2024	LIQUOR S/ICE/FREIGHT	609-49751-257	273.06
PHILLIPS WINE & SPIRITS	6861401	10/11/2024	LIQUOR S/THC	609-49751-258	369.00
DOLL DISTRIBUTING, LLC	1608826	10/07/2024	LIQUOR S/WINE/BEER/NON A	609-49751-259	31.05
DOLL DISTRIBUTING, LLC	1613769	10/11/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-259	74.30
BEVERAGE WHOLESALERS	349783	10/07/2024	LIQUOR S/LIQUOR/BEER/NON	609-49751-259	119.30
BEVERAGE WHOLESALERS	350802	10/11/2024	LIQUOR S/BEER/NON ALCHOL	609-49751-259	134.15
BEVERAGE WHOLESALERS	351860	10/21/2024	LIQUOR S/BEER/NON-ALCHOL	609-49751-259	61.75
BEVERAGE WHOLESALERS	352813	10/25/2024	LIQUOR STORE/NON-ALCOHO	609-49751-259	57.60
AH HERMEL COMPANY	1039904/1039904	10/11/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-261	110.07
SCHLENNER WENNER & CO	323892	10/15/2024	AUDIT SERVICES	609-49751-301	1,013.68
MN MUNICIPAL BEVERAGE AS	10-30-24	10/21/2024	MARSHALL-10-30-24/JOHN N	609-49751-308	20.00
AH HERMEL COMPANY	1039904/1039904	10/11/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-333	8.95
AH HERMEL COMPANY	1041882/1041882	10/23/2024	LIQUOR STORE	609-49751-333	8.95
BREAKTHRU BEVERAGE MN	118115049	10/11/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-333	61.66
BREAKTHRU BEVERAGE MN	118329405	10/25/2024	LIQUOR STORE/FREIGHT	609-49751-333	41.70
SOUTHERN GLAZER'S OF MN	2533950	09/30/2024	LIQUOR S/FREIGHT	609-49751-333	1.02

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SOUTHERN GLAZER'S OF MN	2533951	09/30/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	2.05
SOUTHERN GLAZER'S OF MN	2536652	10/07/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	10.59
SOUTHERN GLAZER'S OF MN	2536653	10/07/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	10.25
SOUTHERN GLAZER'S OF MN	2536654	10/07/2024	LIQUOR S/FREIGHT	609-49751-333	4.92
SOUTHERN GLAZER'S OF MN	2539625	10/11/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	48.60
SOUTHERN GLAZER'S OF MN	2539626	10/11/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	14.35
JOHNSON BROS.	2637401	10/07/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	32.99
JOHNSON BROS.	2637402	10/07/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	28.42
JOHNSON BROS.	2642165	10/11/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	64.03
JOHNSON BROS.	2642166	10/11/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	10.15
JOHNSON BROS.	2646978	10/21/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	10.00
JOHNSON BROS.	2646979	10/21/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	24.36
JOHNSON BROS.	2651680	10/25/2024	LIQUOR STORE/LIQUOR/FREI	609-49751-333	39.93
JOHNSON BROS.	2651681	10/25/2024	LIQUOR STORE/FREIGHT	609-49751-333	20.30
SOUTHERN GLAZER'S OF MN	3533949	09/30/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	2.05
SOUTHERN GLAZER'S OF MN	5116666	10/11/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	4.10
SOUTHERN GLAZER'S OF MN	5117413	10/07/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	8.20
SOUTHERN GLAZER'S OF MN	5117414	10/07/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	6.15
PHILLIPS WINE & SPIRITS	6857648	10/07/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	10.43
PHILLIPS WINE & SPIRITS	6857649	10/07/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-333	26.39
PHILLIPS WINE & SPIRITS	6861399	10/11/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	59.57
PHILLIPS WINE & SPIRITS	6861400	10/11/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-333	18.27
PHILLIPS WINE & SPIRITS	6865234	10/21/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	73.59
PHILLIPS WINE & SPIRITS	6865235	10/21/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	22.33
PHILLIPS WINE & SPIRITS	6869000	10/25/2024	LIQUOR STORE/FREIGHT	609-49751-333	50.76
PHILLIPS WINE & SPIRITS	6869001	10/25/2024	LIQUOR STORE/FREIGHT	609-49751-333	31.13
HOME CITY ICE COMPANY	7023242149	10/11/2024	LIQUOR S/ICE/FREIGHT	609-49751-333	7.50
WINE MERCHANTS	7492773	10/21/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	18.27
NEXT STEP BROADCASTING IN	24090319	10/07/2024	LIQUOR S/AM ADVERTISING	609-49751-340	258.26
NEXT STEP BROADCASTING IN	24090320	10/07/2024	LIQUOR S/AM ADVERTISING	609-49751-340	51.00
NEXT STEP BROADCASTING IN	24090321	10/07/2024	LIQUOR S/FM ADVERTISING	609-49751-340	204.00
CITIZEN PUBLISHING CO	9-30-2024	10/07/2024	LIQUOR S/ADVERTISING	609-49751-340	2,134.00
CITIZEN PUBLISHING CO	9-30-24	10/14/2024	LIQUOR PIGSKIN	609-49751-340	28.00
HOMETOWN SANITATION SER	0000581934	10/07/2024	LIQUOR S/REFUSE DISPOSAL	609-49751-384	193.99
CONTROL INSTALLATION OF I	153908	10/03/2024	LIQUOR S/MAINTENANCE - O	609-49751-404	973.67
MN REVENUE	10758 SALES TAX	10/18/2024	SALES TAX - SEPT 2024	609-49751-460	11.67

Activity 49751 - Liquor Store Total: 105,431.96

Fund 609 - LIQUOR STORE Total: 122,654.34

Fund: 614 - TELECOM

INTERNAL REVENUE SERVICE	OCT-24	10/14/2024	EXCISE TAX POSTING	614-20201	500.00
INTERNAL REVENUE SERVICE	SEP- 24 FINAL	10/15/2024	EXCISE TAX POSTING	614-20201	252.66
MN 9-1-1 PROGRAM	SEPT 2024	10/15/2024	SEPT 911 SERVICES	614-20206	960.53

1,713.19

Activity: 49870 - Telecom

NCPERS MINNESOTA	844600112024	10/07/2024	NOV 2024/INSURANCE	614-49870-133	80.00
WEX BANK	SEPT 2024	10/16/2024	FUEL	614-49870-212	253.72
A & B BUSINESS	IN1198052	10/10/2024	MAINENANCE	614-49870-217	56.11
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Telecom utility system	614-49870-227	5.99
SCHLENNER WENNER & CO	323892	10/15/2024	AUDIT SERVICES	614-49870-301	1,013.68
INTERSTATE TRS FUND	82580760082-1024	10/15/2024	514a Obligation 499 revenues	614-49870-304	696.33
INTERSTATE TRS FUND	82580760082-1024	10/15/2024	514b Obligation/Interste/Inte	614-49870-304	1.93
GOPHER STATE ONE CALL	4090848	10/07/2024	LOCATES	614-49870-321	16.86
INNOVATIVE SYSTEMS LLC	INV-20895	10/08/2024	POSTAGE	614-49870-322	279.04
INNOVATIVE SYSTEMS LLC	INV-20337	09/30/2024	10-1-24 - 12-31-24	614-49870-326	1,200.00
INNOVATIVE SYSTEMS LLC	INV-20647	10/08/2024	DATA PROCESSING	614-49870-326	1,035.00
INNOVATIVE SYSTEMS LLC	INV-20647	10/08/2024	DATA PROCESSING	614-49870-326	1,731.53
INNOVATIVE SYSTEMS LLC	INV-20647	10/08/2024	DATA PROCESSING	614-49870-326	997.11
INNOVATIVE SYSTEMS LLC	INV-20895	10/08/2024	INVOICE PROCESSING	614-49870-326	160.56
NEUSTAR, INC.	L-0000048169	10/10/2024	TELECOM/DATA PROCESSING	614-49870-326	5.00

Expense Approval Report

Payment Dates: 10/12/2024 - 11/1/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
NEXT STEP BROADCASTING IN	24090396	10/07/2024	TELECOM/AM ADVERTISING	614-49870-340	75.99
NEXT STEP BROADCASTING IN	24090397	10/07/2024	TELECOM/FM ADVERTISING	614-49870-340	75.99
WINDOM THEATER, INC.	MATINEES 2024	10/11/2024	TELECOM/ADVERTISING	614-49870-340	100.00
HOMETOWN SANITATION SER	0000581937	10/01/2024	TELECOM/REFUSE DISPOSAL	614-49870-384	105.00
HIGLEY FORD	13269	10/11/2024	TELECOM/MAINTENANCE - V	614-49870-405	61.86
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Telecom maint vehicle	614-49870-405	7.18
ENTERPRISE FM TRUST	FBN5157690	10/15/2024	TELECOM/LEASE	614-49870-419	537.16
CENTURY LINK	7242105D-D-24291	10/28/2024	TELECOM/TRANSMISSION FEE	614-49870-441	38.98
CENTURY LINK	LX017082024296	10/24/2024	TELECOM/TRANSMISSION FEE	614-49870-441	288.02
CONSOLIDATED COMMUNICA	10-01-24	10/11/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	1,444.95
NATIONAL CABLE TV COOP	24090379	10/15/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	47,419.99
BIG TEN NETWORK, LLC	335864	10/18/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	1,337.13
FOX CORPORATION	335865	10/18/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	235.17
FOX CORPORATION	335866	10/18/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	3,015.00
ARVIG ENTERPRISES, INC	346294	10/01/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	311.75
NEXSTAR BROADCASTING GR	585110	10/18/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	212.01
MLB NETWORK	586103	10/18/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	354.42
TECHNOLOGY PLANNERS, LLC	6924	10/11/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	1,450.00
SHOWTIME NETWORKS INC	85764	10/18/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	163.20
CONSOLIDATED CALL CENTER	25954	10/10/2024	TELECOM/SWITCH FEES	614-49870-445	107.24
1623 FARNAM LLC	00009981	10/10/2024	TELECOM/INTERNET EXPENSE	614-49870-447	200.00
ZAYO GROUP, LLC	2024100027696	10/10/2024	TELECOM/INTERNET EXPENSE	614-49870-447	1,950.00
MANKATO NETWORKS, LLC	390275	10/11/2024	TELECOM/INTERNET EXPENSE	614-49870-447	142.50
MANKATO NETWORKS, LLC	390290	10/11/2024	TELECOM/INTERNET EXPENSE	614-49870-447	1,242.46
GOLDEN WEST TECH & INT SO	240900013	10/10/2024	TELECOM/ON CALL SUPPORT	614-49870-448	143.34
SWWC - SOUTHWEST WEST C	77009	10/10/2024	TELECOM/ON CALL SUPPORT	614-49870-448	950.00
CENTURY LINK	11-12-2024	10/24/2024	TELECOM/CALL COMPLETION	614-49870-451	94.18
ZAYO GROUP, LLC	2024100002376	10/10/2024	TELECOM/CALL COMPLETION	614-49870-451	5,633.17
ONVOY, LLC dba INTELIGENT	491537	10/10/2024	TELECOM/CALL COMPLETION	614-49870-451	2,388.61
ONVOY, LLC dba INTELIGENT	491601	10/10/2024	TELECOM/CALL COMPLETION	614-49870-451	272.00
MN REVENUE	10758 SALES TAX	10/18/2024	SALES TAX - SEPT 2024	614-49870-460	31.46
EHLERS & ASSOC., INC.	99440	10/15/2024	2017B BOND	614-49870-480	531.25
EHLERS & ASSOC., INC.	99440	10/15/2024	2020A BOND	614-49870-480	531.25

Activity 49870 - Telecom Total: 78,984.12

Fund 614 - TELECOM Total: 80,697.31

Fund: 615 - ARENA

Activity: 49850 - Arena

VESTIS GROUP, INC	2560310587	10/29/2024	ARENA/CLEANING SUPPLIES	615-49850-211	63.47
COUNTRY PRIDE SERVICE	9037958	10/29/2024	ARENA/MOTOR FUEL	615-49850-212	90.00
WEX BANK	SEPT 2024	10/16/2024	FUEL	615-49850-212	55.00
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Arena materials	615-49850-215	25.98
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Arena materials	615-49850-215	41.97
HAWKINS, INC	6859900	10/01/2024	ARENA/CHEMICALS	615-49850-216	5,702.00
CITY OF NEW ULM PARK & RE	78858478	10/29/2024	ARENA/OPERATING SUPPLIES	615-49850-217	650.00
A & B BUSINESS	IN1198052	10/10/2024	MAINTENANCE	615-49850-217	28.06
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Arena operating supplies	615-49850-217	11.45
SCHLENNER WENNER & CO	323892	10/15/2024	AUDIT SERVICES	615-49850-301	348.45
HOMETOWN SANITATION SER	0000581938	10/01/2024	ARENA/REFUSE DISPOSAL	615-49850-384	178.99
AMAZON CAPITAL SERVICES, I	1TLY-YFYQ-LXTK	10/29/2024	ARENA/MAINTENANCE- OFFI	615-49850-404	306.97
CARLSON & STEWART REFRIG	63323	10/29/2024	ARENA/MAINTENANCE - OFFI	615-49850-404	887.50
MN REVENUE	10758 SALES TAX	10/18/2024	SALES TAX - SEPT 2024	615-49850-460	275.00
EHLERS & ASSOC., INC.	99440	10/15/2024	2018A BOND	615-49850-480	531.25

Activity 49850 - Arena Total: 9,196.09

Fund 615 - ARENA Total: 9,196.09

Fund: 617 - M/P CENTER

MN REVENUE	10758 SALES TAX	10/18/2024	SALES TAX - SEPT 2024	617-20202	-1,004.00
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-1,004.00

Activity: 49860 - M/P Center

NCPERS MINNESOTA	844600112024	10/07/2024	NOV 2024/INSURANCE	617-49860-133	48.00
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Expense Approval Report

Payment Dates: 10/12/2024 - 11/1/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VESTIS GROUP, INC	2560308206	10/10/2024	WCC/CLEANING/SUPPLIES	617-49860-211	18.52
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	MP cleaning supplies	617-49860-211	7.59
A & B BUSINESS	IN1198052	10/10/2024	MAINENANCE	617-49860-217	56.11
MN DEPT OF EMPLY & ECON	QUARTER 3	10/10/2024	UNEMPLOYMENT BENEFIT	617-49860-217	508.23
DOLL DISTRIBUTING, LLC	156805	10/15/2024	WCC/LIQUOR	617-49860-251	222.75
DOLL DISTRIBUTING, LLC	1573674	10/15/2024	WCC/LIQUOR	617-49860-251	89.55
DOLL DISTRIBUTING, LLC	1583676	10/15/2024	WCC/LIQUOR	617-49860-251	66.70
DOLL DISTRIBUTING, LLC	1588181	09/04/2024	WCC/LIQUOR	617-49860-251	176.70
DOLL DISTRIBUTING, LLC	1593483	10/15/2024	WCC/LIQUOR	617-49860-251	143.25
DOLL DISTRIBUTING, LLC	1598649	10/15/2024	WCC/LIQUOR	617-49860-251	77.50
DOLL DISTRIBUTING, LLC	1603822	10/15/2024	WCC/LIQUOR	617-49860-251	79.85
DOLL DISTRIBUTING, LLC	1608848	10/15/2024	WCC/LIQUOR	617-49860-251	12.30
DOLL DISTRIBUTING, LLC	1613782	10/15/2024	WCC/LIQUOR	617-49860-251	16.55
JOHNSON BROS.	2642065	10/22/2024	WCC/LIQUOR	617-49860-251	148.71
JOHNSON BROS.	2642066	10/22/2024	WCC/LIQUOR	617-49860-251	161.59
BEVERAGE WHOLESALERS	349782	10/15/2024	WCC/LIQUOR	617-49860-251	61.50
BEVERAGE WHOLESALERS	350801	10/15/2024	WCC/LIQUOR/BEER	617-49860-251	126.50
DOLL DISTRIBUTING, LLC	1568606	10/15/2024	WCC/BEER	617-49860-252	44.85
DOLL DISTRIBUTING, LLC	1573675	10/15/2024	WCC/BEER	617-49860-252	76.25
DOLL DISTRIBUTING, LLC	1578628	10/15/2024	WCC/BEER	617-49860-252	146.00
DOLL DISTRIBUTING, LLC	1583677	10/15/2024	WCC/BEER	617-49860-252	-43.15
DOLL DISTRIBUTING, LLC	1588182	10/15/2024	WCC/BEER	617-49860-252	212.70
DOLL DISTRIBUTING, LLC	1598650	10/15/2024	WCC/BEER	617-49860-252	188.60
DOLL DISTRIBUTING, LLC	1603823	10/15/2024	WCC/BEER	617-49860-252	116.00
DOLL DISTRIBUTING, LLC	1613783	10/15/2024	WCC/BEER	617-49860-252	79.30
DOLL DISTRIBUTING, LLC	1613785	10/15/2024	WCC/BEER	617-49860-252	22.00
BEVERAGE WHOLESALERS	350801	10/15/2024	WCC/LIQUOR/BEER	617-49860-252	32.00
DOLL DISTRIBUTING, LLC	921284	10/15/2024	WCC/BEER	617-49860-252	16.10
LISA VOLLAN	10-23-24	10/24/2024	WCC/DECOR	617-49860-261	575.00
CAROL VOUGHT	5356802	10/24/2024	WCC/ WEDDING DECORATIO	617-49860-261	175.00
SCHLENNER WENNER & CO	323892	10/15/2024	AUDIT SERVICES	617-49860-301	348.45
CITIZEN PUBLISHING CO	9-30-24	10/14/2024	WCC DIGITAL & ONLINE	617-49860-340	40.00
CITIZEN PUBLISHING CO	9-30-24	10/14/2024	COMMUNITY CENTER/ARENA	617-49860-340	180.00
HOMETOWN SANITATION SER	0000581939	10/07/2024	WCC/REFUSE DISPOSAL	617-49860-384	172.99
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Community Center	617-49860-404	12.99
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Community Center	617-49860-404	25.99
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Community Center	617-49860-404	25.99
SCHWALBACH HARDWARE	SEPT 2024 SCHWALBACH	10/14/2024	Mp maint grounds	617-49860-406	41.98
MN REVENUE	10758 SALES TAX	10/18/2024	SALES TAX - SEPT 2024	617-49860-460	2,158.00
Activity 49860 - M/P Center Total:					6,668.94
Fund 617 - M/P CENTER Total:					5,664.94

Fund: 651 - RIVERLBUFF TOWNHOMES

Activity: 46520 - EDA

SCHLENNER WENNER & CO	323892	10/15/2024	AUDIT SERVICES	651-46520-480	348.43
Activity 46520 - EDA Total:					348.43
Fund 651 - RIVERLBUFF TOWNHOMES Total:					348.43

Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0002508	10/18/2024	Federal Tax Withholding	700-21701	12,405.52
Internal Revenue Service-Payr	INV0002513	11/01/2024	Federal Tax Withholding	700-21701	11,379.49
MN Department of Revenue -	INV0002509	10/18/2024	State Withholding	700-21702	6,204.77
MN Department of Revenue -	INV0002514	11/01/2024	State Withholding	700-21702	5,817.85
Internal Revenue Service-Payr	INV0002508	10/18/2024	Social Security	700-21703	15,049.18
Internal Revenue Service-Payr	INV0002513	11/01/2024	Social Security	700-21703	14,024.88
MN Pera	INV0002506	10/18/2024	PERA	700-21704	16,209.12
MN Pera	INV0002506	10/18/2024	PERA	700-21704	8,994.14
MN Pera	INV0002506	10/18/2024	PERA	700-21704	15.00
MN Pera	INV0002506	10/18/2024	PERA	700-21704	914.00
MN Pera	INV0002511	11/01/2024	PERA	700-21704	771.70
MN Pera	INV0002511	11/01/2024	PERA	700-21704	15,860.63

Expense Approval Report

Payment Dates: 10/12/2024 - 11/1/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN Pera	INV0002511	11/01/2024	PERA	700-21704	8,432.85
MN State Deferred	INV0002507	10/18/2024	Deferred Compensation	700-21705	4,329.00
MN State Deferred	INV0002507	10/18/2024	Deferred Roth	700-21705	577.00
MN State Deferred	INV0002512	11/01/2024	Deferred Compensation	700-21705	4,329.00
MN State Deferred	INV0002512	11/01/2024	Deferred Roth	700-21705	577.00
NECA IBEW FAMILY MEDICAL	NOV 2024	10/09/2024	NOVEMBER/HEALTH INSURA	700-21706	38,990.00
LOCAL UNION #949	OCT 2024	10/22/2024	UNION DUES	700-21707	1,725.38
Internal Revenue Service-Payr	INV0002508	10/18/2024	Medicare Withholding	700-21711	4,357.28
Internal Revenue Service-Payr	INV0002513	11/01/2024	Medicare Withholding	700-21711	4,078.58
AFLAC	722964	10/23/2024	INSURANCE - OCTOBER	700-21715	499.73
AFLAC	722964	10/23/2024	INSURANCE - OCTOBER	700-21716	613.75
NCPERS MINNESOTA	844600112024	10/07/2024	NOV 2024/INSURANCE	700-21718	16.00
MN BENEFIT ASSOCIATION	2024-0290906	10/15/2024	NOVEMBER PREMIUM	700-21719	743.61
WEX Health Inc	INV0002505	10/18/2024	VEBA Employer Contribution	700-21720	1,696.61
WEX Health Inc	INV0002504	10/18/2024	HSA Employer Contribution	700-21722	1,217.37
WEX Health Inc	INV0002503	10/18/2024	HSA Employee Contribution	700-21723	636.32
WEX Health Inc	INV0002510	11/01/2024	HSA Employee Contribution	700-21723	546.32
					181,012.08
Fund 700 - PAYROLL Total:					181,012.08
Grand Total:					1,040,061.35

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	55,799.77
211 - LIBRARY	1,239.27
225 - AIRPORT	358.44
230 - POOL	2,552.59
235 - AMBULANCE	12,099.43
250 - EDA GENERAL	62,064.99
305 - 2009 STREET IMPROVEMENT	531.25
307 - 2017 STREET PROJECT	531.25
308 - 2020 STREET PROJECT	1,062.50
401 - GENERAL CAPITAL PROJECTS	109,607.61
601 - WATER	26,365.58
602 - SEWER	10,202.62
604 - ELECTRIC	358,072.86
609 - LIQUOR STORE	122,654.34
614 - TELECOM	80,697.31
615 - ARENA	9,196.09
617 - M/P CENTER	5,664.94
651 - RIVERLBUFF TOWNHOMES	348.43
700 - PAYROLL	181,012.08
Grand Total:	1,040,061.35

Account Summary

Account Number	Account Name	Payment Amount
100-20191	Unapplied Cash	256.86
100-20202	Sales Tax Payable	30,228.78
100-41110-350	Printing & Design	87.20
100-41110-491	Payments to Other Orga	4,836.75
100-41310-133	Employer Paid Insurance	72.00
100-41310-200	Office Supplies	523.09
100-41310-217	Other Operating Supplie	377.95
100-41310-301	Auditing & Consulting Se	1,013.68
100-41310-331	Travel Expense	124.62
100-41310-334	Meals/Lodging	27.42
100-41310-350	Printing & Design	704.69
100-41910-133	Employer Paid Insurance	24.00
100-41910-212	Motor Fuels	89.63
100-41940-384	Refuse Disposal	114.99
100-41940-406	Repairs & Maint - Groun	450.00
100-42120-133	Employer Paid Insurance	160.00
100-42120-200	Office Supplies	122.54
100-42120-212	Motor Fuels	2,164.61
100-42120-218	Uniforms	1,952.86
100-42120-305	Medical & Dental Fees	195.00
100-42120-321	Telephone	1,495.27
100-42120-326	Data Processing	1,282.10
100-42120-331	Travel Expense	52.68
100-42120-334	Meals/Lodging	105.82
100-42120-340	Advertising & Promotion	245.25
100-42120-405	Repairs & Maint - Vehicl	89.58
100-42120-419	Vehicle Lease	3,725.37
100-42120-433	Dues & Subscriptions	600.00
100-42120-480	Other Miscellaneous	101.08
100-42220-212	Motor Fuels	273.25
100-42220-215	Materials & Equipment	226.48
100-42220-217	Other Operating Supplie	168.34
100-42220-350	Printing & Design	947.20
100-42220-384	Refuse Disposal	46.00

Account Summary

Account Number	Account Name	Payment Amount
100-42220-404	Repairs & Maint - M&E	57.53
100-42220-405	Repairs & Maint - Vehicl	35.17
100-42700-300	Charges for Services	116.50
100-43100-133	Employer Paid Insurance	80.00
100-43100-212	Motor Fuels	1,307.90
100-43100-217	Other Operating Supplie	56.11
100-43100-224	Street Maint Materials	420.05
100-43100-384	Refuse Disposal	611.58
100-43100-402	Repairs & Maint - Struct	10.00
100-43100-405	Repairs & Maint - Vehicl	157.47
100-45120-217	Other Operating Supplie	14.03
100-45202-133	Employer Paid Insurance	16.00
100-45202-241	Small Tools	10.59
100-45202-402	Repairs & Maint - Struct	21.75
211-45501-133	Employer Paid Insurance	16.00
211-45501-200	Office Supplies	58.80
211-45501-217	Other Operating Supplie	56.11
211-45501-402	Repairs & Maint - Struct	759.91
211-45501-480	Other Miscellaneous	348.45
225-45127-200	Office Supplies	9.99
225-45127-480	Other Miscellaneous	348.45
230-34720	Pool Admission	1,330.00
230-45124-216	Chemicals and Chemical	40.00
230-45124-217	Other Operating Supplie	834.14
230-45124-480	Other Miscellaneous	348.45
235-34205	Ambulance Revenues -	346.35
235-42153-133	Employer Paid Insurance	16.00
235-42153-200	Office Supplies	43.64
235-42153-212	Motor Fuels	2,744.50
235-42153-217	Other Operating Supplie	56.11
235-42153-261	Other Merchandise-Med	692.34
235-42153-312	Nursing	2,635.25
235-42153-331	Travel Expense	93.53
235-42153-334	Meals/Lodging	537.37
235-42153-384	Refuse Disposal	45.99
235-42153-404	Repairs & Maint - M&E	662.48
235-42153-405	Repairs & Maint - Vehicl	2,077.42
235-42153-460	Miscellaneous Taxes	1,800.00
235-42153-480	Other Miscellaneous	348.45
250-46520-133	Employer Paid Insurance	24.00
250-46520-301	Auditing & Consulting Se	1,878.79
250-46520-340	Advertising & Promotion	162.20
250-46520-439	Special Projects	60,000.00
305-47000-480	Other Miscellaneous	531.25
307-41000-480	Other Miscellaneous	531.25
308-41000-480	Other Miscellaneous	1,062.50
401-49950-503	Capital Outlay - Streets	85,553.04
401-49950-509	Capital Outlay - Administ	24,054.57
601-49400-133	Employer Paid Insurance	48.00
601-49400-212	Motor Fuels	341.13
601-49400-216	Chemicals and Chemical	3,638.03
601-49400-217	Other Operating Supplie	112.22
601-49400-301	Auditing & Consulting Se	6,338.68
601-49400-321	Telephone	16.88
601-49400-322	Postage	279.04
601-49400-326	Data Processing	1,546.42
601-49400-404	Repairs & Maint - M&E	801.10
601-49400-406	Repairs & Maint - Groun	8.97

Account Summary

Account Number	Account Name	Payment Amount
601-49400-408	Repairs & Maint - Distrib	463.54
601-49400-480	Other Miscellaneous	265.62
601-49950-500	Capital Outlay	12,505.95
602-49450-133	Employer Paid Insurance	32.00
602-49450-212	Motor Fuels	210.94
602-49450-216	Chemicals and Chemical	80.00
602-49450-217	Other Operating Supplie	112.22
602-49450-301	Auditing & Consulting Se	1,013.68
602-49450-310	Lab Testing	2,778.70
602-49450-321	Telephone	16.88
602-49450-322	Postage	279.04
602-49450-326	Data Processing	1,546.42
602-49450-350	Printing & Design	245.25
602-49450-384	Refuse Disposal	119.98
602-49450-404	Repairs & Maint - M&E	1,576.28
602-49450-446	Sludge Hauling	433.10
602-49450-480	Other Miscellaneous	265.63
602-49950-500	Capital Outlay	1,492.50
604-14200	Inventory	23,219.16
604-16300	Improvements Other Th	2,764.43
604-16480	CIP-Const in Progress	16,130.14
604-20202	Sales Tax Payable	8.62
604-22000	Prepayments	1,441.36
604-49550-133	Employer Paid Insurance	88.00
604-49550-200	Office Supplies	505.00
604-49550-211	Cleaning Supplies	19.76
604-49550-212	Motor Fuels	569.58
604-49550-241	Small Tools	48.99
604-49550-263	Merchandise for Resale -	298,002.02
604-49550-301	Auditing & Consulting Se	1,013.68
604-49550-310	Lab Testing	467.10
604-49550-321	Telephone	16.88
604-49550-322	Postage	279.04
604-49550-326	Data Processing	2,927.08
604-49550-331	Travel Expense	261.97
604-49550-350	Printing & Design	313.46
604-49550-384	Refuse Disposal	117.98
604-49550-404	Repairs & Maint - M&E	3,732.41
604-49550-405	Repairs & Maint - Vehicl	17.02
604-49550-406	Repairs & Maint - Groun	250.87
604-49550-408	Repairs & Maint - Distrib	443.86
604-49550-409	Repairs & Maint - Utilitie	33.94
604-49550-450	Conservation	4,087.42
604-49550-460	Miscellaneous Taxes	113.09
604-49550-491	Payments to Other Orga	1,200.00
609-20202	Sales Tax Payable	17,222.38
609-49751-133	Employer Paid Insurance	48.00
609-49751-211	Cleaning Supplies	1,035.80
609-49751-217	Other Operating Supplie	212.69
609-49751-251	Liquor	30,710.34
609-49751-252	Beer	57,005.22
609-49751-253	Wine	8,238.40
609-49751-254	Soft Drinks & Mix	1,048.98
609-49751-256	Tobacco Products	232.02
609-49751-257	Ice	273.06
609-49751-258	Liquor Store THC	369.00
609-49751-259	Non- Alcoholic	478.15
609-49751-261	Other Merchandise	110.07

Account Summary

Account Number	Account Name	Payment Amount
609-49751-301	Auditing & Consulting Se	1,013.68
609-49751-308	Training & Registrations	20.00
609-49751-333	Freight and Express	781.96
609-49751-340	Advertising & Promotion	2,675.26
609-49751-384	Refuse Disposal	193.99
609-49751-404	Repairs & Maint - M&E	973.67
609-49751-460	Miscellaneous Taxes	11.67
614-20201	Excise Tax Payable	752.66
614-20206	911 988 TAP & TACIP Fe	960.53
614-49870-133	Employer Paid Insurance	80.00
614-49870-212	Motor Fuels	253.72
614-49870-217	Other Operating Supplie	56.11
614-49870-227	Utility System Maint Sup	5.99
614-49870-301	Auditing & Consulting Se	1,013.68
614-49870-304	Legal Fees	698.26
614-49870-321	Telephone	16.86
614-49870-322	Postage	279.04
614-49870-326	Data Processing	5,129.20
614-49870-340	Advertising & Promotion	251.98
614-49870-384	Refuse Disposal	105.00
614-49870-405	Repairs & Maint - Vehicl	69.04
614-49870-419	Vehicle Lease	537.16
614-49870-441	Transmission Fees	327.00
614-49870-442	Subscriber Fees	55,943.62
614-49870-445	Switch Fees	107.24
614-49870-447	Internet Expense	3,534.96
614-49870-448	On-Call Support	1,093.34
614-49870-451	Call Completion	8,387.96
614-49870-460	Miscellaneous Taxes	31.46
614-49870-480	Other Miscellaneous	1,062.50
615-49850-211	Cleaning Supplies	63.47
615-49850-212	Motor Fuels	145.00
615-49850-215	Materials & Equipment	67.95
615-49850-216	Chemicals and Chemical	5,702.00
615-49850-217	Other Operating Supplie	689.51
615-49850-301	Auditing & Consulting Se	348.45
615-49850-384	Refuse Disposal	178.99
615-49850-404	Repairs & Maint - M&E	1,194.47
615-49850-460	Miscellaneous Taxes	275.00
615-49850-480	Other Miscellaneous	531.25
617-20202	Sales Tax Payable	-1,004.00
617-49860-133	Employer Paid Insurance	48.00
617-49860-211	Cleaning Supplies	26.11
617-49860-217	Other Operating Supplie	564.34
617-49860-251	Liquor	1,383.45
617-49860-252	Beer	890.65
617-49860-261	Other Merchandise	750.00
617-49860-301	Auditing & Consulting Se	348.45
617-49860-340	Advertising & Promotion	220.00
617-49860-384	Refuse Disposal	172.99
617-49860-404	Repairs & Maint - M&E	64.97
617-49860-406	Repairs & Maint - Groun	41.98
617-49860-460	Miscellaneous Taxes	2,158.00
651-46520-480	Other Miscellaneous	348.43
700-21701	Federal Withholding	23,785.01
700-21702	State Withholding	12,022.62
700-21703	FICA Tax Withholding	29,074.06
700-21704	PERA Contributions	51,197.44

Account Summary

Account Number	Account Name	Payment Amount
700-21705	Retirement	9,812.00
700-21706	Medical Insurance	38,990.00
700-21707	Union Dues	1,725.38
700-21711	Medicare Tax Withholdi	8,435.86
700-21715	Individual Insurance-Afla	499.73
700-21716	Individual Insurance-Afla	613.75
700-21718	Individual Insurance-NC	16.00
700-21719	Individual Insurance-MB	743.61
700-21720	VEBA Contributions	1,696.61
700-21722	HSA Contribution	1,217.37
700-21723	HSA Employee Contribu	1,182.64
Grand Total:		1,040,061.35

Project Account Summary

Project Account Key	Payment Amount
None	1,040,061.35
Grand Total:	1,040,061.35 ✓

Donna Helton

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: T.S. Tim Snyder, Community Center Director
DATE: October 25, 2025
RE: Part-time, On-call Hiring Recommendation
DEPT: Community Center
CONTACT: Tim.Snyder@windommn.com

Recommendations/Options/Action Requested

The Community Center recommends hiring Madelynn Oltmans as an on-call, non-union helper. The rate will be \$12.50/hour per the current seasonal and part-time pay schedule.

Issue Summary/Background

The Community Center needs to keep a list of persons available for on-call help at times the staff needs assistance turning over the Center for events or filling in for events.

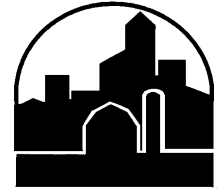
Fiscal Impact

Funds will come from the Community Center operational budget.

Attachments

1. None.

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Donna Torkelson, Finance Director
DATE: November 1, 2024
RE: Administrative Assistant – Hiring Recommendation
DEPT: Finance/Office
CONTACT: Donna Torkelson, Finance Director/Controller at donna.torkelson@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. Hire Amy Kelly to the Administrative Assistant position starting November 12, 2024 starting at Step 1, moving to Step 2 after satisfactory completion of a 6-month probationary period.
-

Issue Summary/Background

Emily Prokosch turned in her resignation effective November 1, 2024. Emily has been a valued member of the Administrative Office since 2008 and she will be missed.

The Administrative Assistant position was posted both internally and externally. We received four applications and two candidates were selected for interviews.

After interviewing the two selected candidates, staff recommends Amy Kelly for the Administrative Assistant position. Satisfactory completion of a 6-month probationary period will warrant an increase to Step 2 on the union scale. Amy is excited to start her new role with the City of Windom.

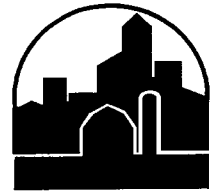
Fiscal Impact

Funding for this position is included in the 2024 City of Windom operational budget.

Attachments

1. None

ACTION ITEM

**CITY OF WINDOM**

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Personnel Committee
DATE: October 31, 2024
RE: 2025 Supervisor Health Insurance Contribution
DEPT: Mayor\Council
CONTACT: Steve Nasby, City Administrator: Steve.Nasby@windomn.com

Recommendations/Options/Action Requested

The Personnel Committee recommends that the City Council take the following action:

1. Approve 2025 Health Insurance benefit contributions to Supervisory employees.

Issue Summary/Background

The Personnel Committee has been discussing the City's health insurance benefit contributions with the Supervisory employees related to 2024 and 2025. Due to premium increases in 2024, there was a reduction in the amount contributed to these employees' HSA\VEBA accounts. The Personnel Committee is recommending that the insurance premium split remain at 75% City and 25% Employee, but 2025 HSA\VEBA contributions be increased to \$2,250 for single coverage and \$4,000 for family coverage. This will partially restore HSA\VEBA contributions to 2023 levels.

Fiscal Impact

The proposed increase in health insurance benefits in 2025 would cost \$13,788 to the General Fund and \$15,751 to the Enterprise funds.

Attachments

1. None.



Application for Payment
(Unit Price Contract)
No. 1

Eng. Project No.: WINDM 178515

Location: Windom Municipal Airport

Contractor Fahrner Asphalt Sealers, LLC

Contract Date August 19, 2024

6615 US Hwy 12 W

Pay this Amount \$ 95,856.82

Eau Claire, WI 54703

Contract Amount \$ 97,090.00

Contract for 2024 Joint & Crack Repairs - Concrete Pavement

Application Date 10.11.24

For Period Ending 10.11.24

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
C-105	Mobilization	LS	1	1	5,000.00	\$5,000.00
50-12	Maintenance and Restoration of Haul	LS	1	1	500.00	\$500.00
70-08	Traffic Provisions / Airport Security &	LS	1	1	\$5,500.00	\$5,500.00
3725.000	Crack Sealing (Route & Seal)	LF	2500	588	5.00	\$2,940.00
3725.000	Joint & Crack Repair	LF	16500	18367	4.46	\$81,916.82
Total Contract Amount						\$95,856.82

Application for Payment (continued)

Total Contract Amount	\$ <u>97,090.00</u>	Total Amount Earned	\$ <u>95,856.82</u>
		Material Suitably Stored on Site, Not Incorporated into Work	_____
Contract Change Order No. _____		Percent Complete	_____
Contract Change Order No. _____		Percent Complete	_____
Contract Change Order No. _____		Percent Complete	_____
Less Previous Applications:		GROSS AMOUNT DUE	\$ <u>95,856.82</u>
AFP No. 1: _____ AFP No. 6: _____		LESS <u>0</u> % RETAINAGE	\$ _____
AFP No. 2: _____ AFP No. 7: _____		AMOUNT DUE TO DATE	\$ <u>95,856.82</u>
AFP No. 3: _____ AFP No. 8: _____		LESS PREVIOUS APPLICATIONS	\$ _____
AFP No. 4: _____ AFP No. 9: _____		AMOUNT DUE THIS APPLICATION	\$ <u>95,856.82</u>
AFP No. 5: _____			

CONTRACTOR'S AFFIDAVIT

The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, 2024 Joint and Crack Repairs - Concrete Pavement and all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances."

Date October 14, 2024

Fahrner Asphalt Sealers, LLC
(Contractor)

COUNTY OF Eau Claire
STATE OF Wisconsin) SS

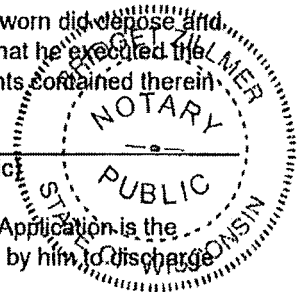
By Jeff Sheehan (Name and Title) Vice President

Before me on this 14 day of October, 2024, personally appeared

Jeff Sheehan known to be, who being duly sworn did depose and say that he is the Vice President (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein

My Commission expires 10/11/28

Bridget Bell
(Notary Public)



The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

Short Elliott Hendrickson Inc.

By Lindsay Reidt

Date 10/14/24

City of Windom

By _____

Date _____

PAY ESTIMATE No. 12
CONSTRUCTION OF A GENERATION PLANT
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425305

For Period From: 9/1/2024 To: 9/30/2024
Contractor: Wilcon Construction Services LLC
Bid Date: August 9, 2023



SUMMARY

VALUE OF WORK COMPLETED TO DATE	\$5,423,804.48	ORIGINAL CONTRACT PRICE.....	\$5,563,762.48
LESS RETAINAGE... (5%).....	\$271,190.22	EXPECTED FINAL CONTRACT COST (w/C O.s., Additions & Deletions).....	\$5,423,804.48
TOTAL AMOUNT DUE INCLUDING THIS PAYMENT.....	\$5,152,614.26	LESS TOTAL PAYMENTS, INCLUDING THIS PAYMENT.....	\$5,152,614.26
LESS ESTIMATES PREVIOUSLY APPROVED.....		EXPECTED CONTRACT BALANCE AFTER THIS PAYMENT.....	\$271,190.22
Pay Estimate No. 1.....	\$218,220.30	% OF EXPECTED FINAL CONTRACT PRICE PAID, INCL. THIS PAYMENT.....	95%
Pay Estimate No. 2.....	\$265,352.04		
Pay Estimate No. 3.....	\$164,064.76		
Pay Estimate No. 4.....	\$140,030.00		
Pay Estimate No. 5.....	\$818,756.17		
Pay Estimate No. 6.....	\$640,015.00		
Pay Estimate No. 7.....	\$735,836.75		
Pay Estimate No. 8.....	\$450,844.35		
Pay Estimate No. 9.....	\$510,921.45		
Pay Estimate No. 10.....	\$704,094.31		
Pay Estimate No. 11.....	\$310,356.89		
Pay Estimate No. 12.....			
TOTAL AMOUNT DUE THIS ESTIMATE.....	\$194,122.24		

The undersigned Contractor hereby certifies that payment has been made in full for all labor and materials incorporated in the project to date, in accordance with the terms of the Construction Contract.

By WILCON CONSTRUCTION SERVICES, LLC, Contractor

By John Hoffman Date 10.18.24

CERTIFICATE

THE AMOUNT OF \$194,122.24 IS APPROVED FOR PAYMENT ACCORDING TO THE TERMS OF THE CONTRACT.

CITY OF WINDOM ELECTRIC DEPARTMENT, Owner

By _____

Title _____

Date _____

DGR ENGINEERING, Engineer

By James Zio

Title Project Engineer

Date 10/18/2024

Utility Commission
Approved 10-23-24

PAY ESTIMATE No. 12
CONSTRUCTION OF A GENERATION PLANT
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425305

For Period From: 9/1/2024 To: 9/30/2024
Contractor: Wilcon Construction Services LLC
Bid Date: August 9, 2023



Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
D1	Removal of the existing vehicle storage building above grade (as req'd)	1	\$ 25,912.00	\$ 12,088.00	\$ 38,000.00	\$ 38,000.00	1	100%	\$ 38,000.00			\$ -
D2	Removal of existing concrete, including vehicle storage slab and fdtms (cu. yd.) (refer to drawing S1)	320	\$ 65.87	\$ 65.87	\$ 131.74	\$ 42,156.80	320	100%	\$ 42,156.80			\$ -
C1	Embankment Borrow (cu. yd.)	2,200	\$ 28.83	\$ 28.83	\$ 57.66	\$ 126,852.00	2,200	100%	\$ 126,852.00			\$ -
C2	Building Subsoils Core-out & Disposal (cu. yd.)	1,880	\$ 22.65	\$ 22.65	\$ 45.30	\$ 85,164.00	1,880	100%	\$ 85,164.00			\$ -
C3	12" Subgrade Preparation (sq. yd.)	620	\$ 2.94	\$ 2.94	\$ 5.88	\$ 3,645.60	620	100%	\$ 3,645.60			\$ -
C4	Class 5 Base (tons)	100	\$ 17.65	\$ 17.65	\$ 35.30	\$ 3,530.00	100	100%	\$ 3,530.00			\$ -
C5	7" PCC Surfacing (sq. yd.)	620	\$ 36.22	\$ 49.28	\$ 85.50	\$ 53,010.00	620	100%	\$ 53,010.00	86.67	14%	\$ 7,410.00
C6	6" PCC Sidewalk (sq. yd.)	30	\$ 36.22	\$ 49.28	\$ 85.50	\$ 2,565.00	30	100%	\$ 2,565.00			\$ -
C7	Landscaping Rock (tons)	15	\$ 103.00	\$ 103.00	\$ 206.00	\$ 3,090.00	15	100%	\$ 3,090.00	15	100%	\$ 3,090.00
C8	Crushed Substation Rock (tons)	15	\$ 75.30	\$ 75.30	\$ 150.60	\$ 2,259.00	15	100%	\$ 2,259.00	15	100%	\$ 2,259.00
C9	Pavement Removal (sq. yd.)	790	\$ 4.70	\$ 4.70	\$ 9.40	\$ 7,426.00	790	100%	\$ 7,426.00			\$ -
C10	Sanitary Sewer Service (ln. ft.)	50	\$ 76.47	\$ 76.47	\$ 152.94	\$ 7,647.00	50	100%	\$ 7,647.00			\$ -
C11	Roof Drainline (ln. ft.)	160	\$ 55.88	\$ 55.88	\$ 111.76	\$ 17,881.60	160	100%	\$ 17,881.60			\$ -
C12	4" Perforated Subdrain (ln. ft.)	100	\$ 17.65	\$ 17.65	\$ 35.30	\$ 3,530.00	100	100%	\$ 3,530.00			\$ -
C13	Sanitary Sewer Cleanout (ea.)	1	\$ 835.29	\$ 835.29	\$ 1,670.58	\$ 1,670.58	1	100%	\$ 1,670.58			\$ -
C14	Storm Sewer Cleanout (ea.)	3	\$ 1,175.88	\$ 1,175.88	\$ 2,351.76	\$ 7,055.28	3	100%	\$ 7,055.28			\$ -
C15	Connect to Existing Sanitary Sewer (ea.)	1	\$ 2,344.70	\$ 2,344.70	\$ 4,689.40	\$ 4,689.40	1	100%	\$ 4,689.40			\$ -
C16	Connect to Existing Storm Sewer (ea.)	1	\$ 1,877.00	\$ 1,877.00	\$ 3,754.00	\$ 3,754.00	1	100%	\$ 3,754.00			\$ -
C17	Pipe Bollard (ea.)	14	\$ 506.25	\$ 1,125.00	\$ 1,631.25	\$ 22,837.50	14	100%	\$ 22,837.50	4	29%	\$ 6,525.00
C18	PCC Stairs with Railings (ea.)	1	\$ 5,760.00	\$ 5,850.00	\$ 11,610.00	\$ 11,610.00	1	100%	\$ 11,610.00			\$ -
C19	Silt fence/wattles/rock socks (ln. ft.)	50	\$ 7.06	\$ 7.06	\$ 14.12	\$ 706.00	50	100%	\$ 706.00			\$ -
C20	SWPPP management (ea.)	1	\$ 5,441.76	\$ 5,441.76	\$ 10,883.52	\$ 10,883.52	1	100%	\$ 10,883.52	0.20	20%	\$ 2,183.47
C21	Seeding, Fertilizing and Mulching (as req.)	1	\$ 4,275.00	\$ 2,018.75	\$ 6,293.75	\$ 6,293.75	1	100%	\$ 6,293.75	1	100%	\$ 6,293.75

PAY ESTIMATE No. 12

CONSTRUCTION OF A GENERATION PLANT
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425305

For Period From: 9/1/2024 To: 9/30/2024
Contractor: Wilcon Construction Services LLC
Bid Date: August 9, 2023



Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
C22	Clearing and Grubbing (as req.)	1	\$ 735.30	\$ 735.30	\$ 1,470.60	\$ 1,470.60	1	100%	\$ 1,470.60			\$ -
A1	Building envelope components (as req'd)	1	\$ 141,072.00	\$ 261,990.00	\$ 403,062.00	\$ 403,062.00	1	100%	\$ 403,062.00	0.01	1%	\$ 4,031.00
A2	Interior components (as req'd)	1	\$ 375,172.00	\$ 202,015.00	\$ 577,187.00	\$ 577,187.00	0.99	99%	\$ 572,187.00	0.14	14%	\$ 81,448.58
A3	Temporary Enclosure (as req'd)	1	\$ 14,117.00	\$ 9,822.00	\$ 23,939.00	\$ 23,939.00	1	100%	\$ 23,939.00			\$ -
S1	Foundation, bldg footings, fdtn walls, trenches, slab, and engine fdtns (as req'd)	1	\$ 26,065.00	\$ 26,065.00	\$ 52,130.00	\$ 52,130.00	1	100%	\$ 52,130.00			\$ -
S2	Foundation, Transformer Manhole (as req'd)	1	\$ 26,065.00	\$ 26,065.00	\$ 52,130.00	\$ 52,130.00	1	100%	\$ 52,130.00			\$ -
S3	Foundation, Exhaust Stacks (as req'd)	2	\$ 13,032.00	\$ 13,032.00	\$ 26,064.00	\$ 52,128.00	2	100%	\$ 52,128.00			\$ -
S4	Trench covers and associated steel supports (as req'd)	2	\$ 13,032.00	\$ 13,032.00	\$ 26,064.00	\$ 52,128.00	2	100%	\$ 52,128.00			\$ -
S5	Concrete masonry walls and masonry wall modification (as req'd)	1	\$ 34,100.00	\$ 34,100.00	\$ 68,200.00	\$ 68,200.00	1	100%	\$ 68,200.00			\$ -
S6	Installation of the floor opening, hoist, and hoist support structure (as req'd)	1	\$ 8,823.00	\$ 12,352.00	\$ 21,175.00	\$ 21,175.00	1	100%	\$ 21,175.00			\$ -
S7	Structural Steel and metal deck (as req'd)	1	\$ 241,334.00	\$ 606,373.00	\$ 847,707.00	\$ 847,707.00	1	100%	\$ 847,707.00			\$ -
M1	Plumbing System (as req'd)	1	\$ 111,705.00	\$ 208,811.00	\$ 320,516.00	\$ 320,516.00	1	100%	\$ 320,516.00	0.02	2%	\$ 7,176.00
M2	HVAC System, Office Area (as req'd)	1	\$ 87,799.00	\$ 154,176.00	\$ 241,975.00	\$ 241,975.00	1	100%	\$ 241,975.00	0.04	4%	\$ 9,415.00
M3	Building Ventilation System, Generation Plant (as req'd)	1	\$ 40,000.00	\$ 467,694.00	\$ 507,694.00	\$ 507,694.00	1	100%	\$ 507,694.00			\$ -
M4	Compressed Air System (as req'd)	1	\$ 15,588.00	\$ 38,235.00	\$ 53,823.00	\$ 53,823.00	1	100%	\$ 53,823.00	0.01	1%	\$ 541.00
M5	Engine Cooling System (as req'd)	2	\$ 36,170.00	\$ 61,323.00	\$ 97,493.00	\$ 194,986.00	2	100%	\$ 194,986.00	0.04	2%	\$ 4,186.00
M6	Engine Exhaust System (as req'd)	2	\$ 23,294.00	\$ 32,776.00	\$ 56,070.00	\$ 112,140.00	2	100%	\$ 112,140.00	0.18	9%	\$ 9,959.00
M7	Fuel System (as req'd)	1	\$ 32,352.00	\$ 21,470.00	\$ 53,822.00	\$ 53,822.00	1	100%	\$ 53,822.00	0.05	5%	\$ 2,922.00
M8	Urea System (as req'd)	1	\$ 19,505.00	\$ 26,176.00	\$ 45,681.00	\$ 45,681.00	1	100%	\$ 45,681.00	0.04	4%	\$ 1,681.00
E1	Control Panel Modifications (as req'd)	1	\$ 3,529.00	\$ 8,824.00	\$ 12,353.00	\$ 12,353.00	1	100%	\$ 12,353.00	0.12	12%	\$ 1,523.00
E2	Station service transformer installation (each)	1	\$ 22,059.00	\$ 20,588.00	\$ 42,647.00	\$ 42,647.00	1	100%	\$ 42,647.00	0.03	3%	\$ 1,117.00
E3	Switchgear room electrical equipment (as req'd)	1	\$ 7,294.00	\$ 22,941.00	\$ 30,235.00	\$ 30,235.00	1	100%	\$ 30,235.00			\$ -
E4	Generator room and roof electrical equipment (as req'd)	1	\$ 17,647.00	\$ 32,352.00	\$ 49,999.00	\$ 49,999.00	1	100%	\$ 49,999.00			\$ -
E5	Existing generation plant modifications (as req'd)	1	\$ 5,882.00	\$ 5,647.00	\$ 11,529.00	\$ 11,529.00	1	100%	\$ 11,529.00	0.18	18%	\$ 2,119.00

PAY ESTIMATE No. 12

CONSTRUCTION OF A GENERATION PLANT
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425305

For Period From: 9/1/2024 To: 9/30/2024
Contractor: Wilcon Construction Services LLC
Bid Date: August 9, 2023



Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
E6	Office building modifications (as req'd)	1	\$ 23,529.00	\$ 11,176.00	\$ 34,705.00	\$ 34,705.00	1	100%	\$ 34,705.00			\$ -
E7	Substation fence modifications (as req'd)	1	\$ 5,294.00	\$ 8,235.00	\$ 13,529.00	\$ 13,529.00	1	100%	\$ 13,529.00	1	100%	\$ 13,529.00
E8	Generation plant lighting and power (as req'd)	1	\$ 66,176.00	\$ 34,000.00	\$ 100,176.00	\$ 100,176.00	1	100%	\$ 100,176.00			\$ -
E9	Cable tray additions (as req'd)	1	\$ 52,941.00	\$ 26,471.00	\$ 79,412.00	\$ 79,412.00	1	100%	\$ 79,412.00			\$ -
E10	Grounding additions (as req'd)	1	\$ 20,588.00	\$ 10,118.00	\$ 30,706.00	\$ 30,706.00	1	100%	\$ 30,706.00			\$ -
E11	Neutral grounding reactors (each)	2	\$ 7,353.00	\$ 16,706.00	\$ 24,059.00	\$ 48,118.00	2	100%	\$ 48,118.00			\$ -
E12	Generator power cable 15 kV (3) 1/0 AWG Cu. (ft.)	380	\$ 12.35	\$ 42.35	\$ 54.70	\$ 20,786.00	380	100%	\$ 20,786.00			\$ -
E13	Generator neutral cable 15 kV (1) 1/0 AWG Cu. (ft.)	50	\$ 10.00	\$ 22.65	\$ 32.65	\$ 1,632.50	50	100%	\$ 1,632.50			\$ -
E14	Generator neutral cable 600 V (1) 1/0 AWG Cu. (ft.)	360	\$ 5.60	\$ 22.65	\$ 28.25	\$ 10,170.00	360	100%	\$ 10,170.00			\$ -
E15	Primary station service cable, 15 kV, (3) 1/0 Str. Al. (ft.)	210	\$ 16.18	\$ 47.35	\$ 63.53	\$ 13,341.30	210	100%	\$ 13,341.30			\$ -
E16	Secondary station service cable, 600 V, (4) #350 Str. Cu. (ft.)	150	\$ 17.65	\$ 48.82	\$ 66.47	\$ 9,970.50	150	100%	\$ 9,970.50			\$ -
E17	Secondary station service cable, 600 V, (4) #4/0 Str. Cu. (ft.)	75	\$ 16.47	\$ 46.77	\$ 63.24	\$ 4,743.00	75	100%	\$ 4,743.00			\$ -
E18	(4) Conductor #4/0, 4/C-4/0 (ft.)	60	\$ 16.47	\$ 46.77	\$ 63.24	\$ 3,794.40	60	100%	\$ 3,794.40			\$ -
E19	(4) Conductor #2/0, 4/C-2/0 (ft.)	60	\$ 14.12	\$ 43.00	\$ 57.12	\$ 3,427.20	60	100%	\$ 3,427.20			\$ -
E20	(4) Conductor #1/0, 4/C-1/0 (ft.)	60	\$ 12.94	\$ 41.00	\$ 53.94	\$ 3,236.40	60	100%	\$ 3,236.40			\$ -
E21	(4) Conductor #2, 4/C-2 VFD (ft.)	700	\$ 7.06	\$ 14.71	\$ 21.77	\$ 15,239.00	700	100%	\$ 15,239.00			\$ -
E22	(4) Conductor #4, 4/C-4 (ft.)	260	\$ 5.88	\$ 17.35	\$ 23.23	\$ 6,039.80	260	100%	\$ 6,039.80			\$ -
E23	(4) Conductor #4, 4/C-4 VFD (ft.)	380	\$ 5.88	\$ 17.35	\$ 23.23	\$ 8,827.40	380	100%	\$ 8,827.40			\$ -
E24	(4) Conductor #6, 4/C-6 (ft.)	120	\$ 5.88	\$ 16.30	\$ 22.18	\$ 2,661.60	120	100%	\$ 2,661.60			\$ -
E25	(4) Conductor #6, 4/C-6 VFD (ft.)	640	\$ 5.88	\$ 16.30	\$ 22.18	\$ 14,195.20	640	100%	\$ 14,195.20			\$ -
E26	(2) Conductor #8, 2/C-8 (ft.)	170	\$ 3.53	\$ 15.00	\$ 18.53	\$ 3,150.10	170	100%	\$ 3,150.10			\$ -
E27	(4) Conductor #8, 4/C-8 (ft.)	215	\$ 4.71	\$ 15.00	\$ 19.71	\$ 4,237.65	215	100%	\$ 4,237.65			\$ -
E28	(2) Conductor #12, 2/C-12 (ft.)	680	\$ 3.53	\$ 12.00	\$ 15.53	\$ 10,560.40	680	100%	\$ 10,560.40			\$ -
E29	(3) Conductor #12, 3/C-12 (ft.)	5,685	\$ 3.53	\$ 14.71	\$ 18.24	\$ 103,694.40	5,685	100%	\$ 103,694.40	427.32	8%	\$ 7,794.40

PAY ESTIMATE No. 12

CONSTRUCTION OF A GENERATION PLANT
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425305

For Period From: 9/1/2024 To: 9/30/2024
Contractor: Wilcon Construction Services LLC
Bid Date: August 9, 2023



Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
E30	(4) Conductor #12, 4/C-12 (ft.)	450	\$ 4.71	\$ 16.71	\$ 21.42	\$ 9,639.00	450	100%	\$ 9,639.00			\$ -
E31	(2) Conductor #14, 2/C-14 (ft.)	3,810	\$ 2.36	\$ 12.06	\$ 14.42	\$ 54,940.20	3,810	100%	\$ 54,940.20			\$ -
E32	(12) Conductor #14, 12/C-14 (ft.)	1,420	\$ 8.24	\$ 12.06	\$ 20.30	\$ 28,826.00	1,420	100%	\$ 28,826.00			\$ -
E33	(2) Conductor #16 Shielded, 2/C-16S (ft.)	780	\$ 2.36	\$ 9.65	\$ 12.01	\$ 9,367.80	780	100%	\$ 9,367.80			\$ -
E34	(3) Conductor #16 Shielded, 3/C-16S (ft.)	640	\$ 2.95	\$ 3.35	\$ 6.30	\$ 4,032.00	640	100%	\$ 4,032.00			\$ -
E35	Cat 6 cables (as req'd)	1	\$ 206.00	\$ 2,530.00	\$ 2,736.00	\$ 2,736.00	1	100%	\$ 2,736.00			\$ -
G1	General conditions (as req'd)	1	\$ 438,812.00		\$ 438,812.00	\$ 438,812.00	0.94	94%	\$ 413,812.00	0.09	9%	\$ 40,742.00
G2	Mobilization (as req'd)	1	\$ 74,143.00		\$ 74,143.00	\$ 74,143.00	1	100%	\$ 74,143.00			\$ -
G3	General construction allowance (as req'd.)	1	\$ 100,000.00		\$ 100,000.00	\$ 100,000.00	-0.10	-10%	\$ (9,958.00)	-0.12	-12%	\$ (11,606.00)
TOTAL CONTRACT PRICE:						\$5,563,762.48	TOTAL TO DATE:		\$5,423,804.48	CONTRACT TOTAL THIS PERIOD:		\$204,339.20

205.185 PROCEDURE.

Subdivision 1. **Materials, ballots.** The municipal clerk shall prepare and have printed the necessary election materials, including ballots, for a municipal election.

Subd. 2. **Election, conduct.** A municipal election shall be by secret ballot and shall be held and the returns made in the manner provided for the state general election, except as expressly provided by law.

Subd. 3. **Canvass of returns, certificate of election, ballots, disposition.** (a) Between the third and tenth days after an election, the governing body of a city conducting any election including a special municipal election, or the governing body of a town conducting the general election in November shall act as the canvassing board, canvass the returns, and declare the results of the election. The governing body of a town conducting the general election in March shall act as the canvassing board, canvass the returns, and declare the results of the election within two days after an election.

(b) After the time for contesting elections has passed, the municipal clerk shall issue a certificate of election to each successful candidate. In case of a contest, the certificate shall not be issued until the outcome of the contest has been determined by the proper court.

(c) In case of a tie vote, the canvassing board having jurisdiction over the municipality shall determine the result by lot. The clerk of the canvassing board shall certify the results of the election to the county auditor, and the clerk shall be the final custodian of the ballots and the returns of the election.

Subd. 4. **Recount.** A losing candidate at a municipal election may request a recount of the votes for that office subject to the requirements of section 204C.36.

History: 1983 c 62 s 9; 1999 c 132 s 34; 1Sp2001 c 10 art 18 s 37; 2004 c 293 art 2 s 37,38; 2010 c 194 s 22